

COMMISSIONER PROCEEDINGS

December 21, 2015

- Call to Order:** The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, December 21, 2015. Chairman Gerald Huehl called the meeting to order at 8:00 a.m. with Vice-Chairman Al Joe Wallace and Member Terry Finch present. County Clerk Dawn Harlow was in attendance.
- Visitors:** Others present for portions of the meeting: Mike Weigel, Dustin Florence, Zach McClure, Debora Zachgo, Michel O'Hare, Robert Howe, Kerry Jackson, and Sue Vavrik.
- Law Enforcement:** Sheriff Mike Weigel with Undersheriff Dustin Florence introduced Officer Zach McClure. Weigel related that John Novak has resigned effective December 31, 2015 and related that Toni Nelson has agreed to take the full-time position. Terry Finch moved to approve the status change for Toni Nelson from part-time to full-time, effective January 1, 2015, seconded by Al Joe Wallace. Motion carried. Weigel presented a quote to replace the law enforcement center's phone system, as the current system will not work with the new 911 system which will be installed in 2016. Terry Finch moved to approve allowing Sheriff Weigel to enter into an agreement with Wilson Communications to install a NEC Telephone System, in the amount of \$5,973.32, seconded by Al Joe Wallace. Motion carried.
- Tax Abatements:** Al Joe Wallace moved to allow tax abatements 2015-10 through 2015-11, in the amount of \$1,394.76, seconded by Terry Finch. Motion carried.
- Human Resources:** Human Resource Officer Debora Zachgo discussed personnel matters.
- Highway Department:** Director of Public Works Michel O'Hare with Road and Bridge Supervisor Robert Howe reported on highway department projects and equipment. O'Hare provided a bid to upgrade lighting from fluorescent to LED, no decision was made this date. O'Hare related that they had conducted interviews last week and recommended Dwight Watson be employed. Al Joe Wallace moved to employ Dwight Watson as a full-time truck driver, starting salary \$11.30 per hour, effective upon successful completion of pre-employment testing, seconded by Terry Finch. Motion carried.
- Ambulance Service:** Ambulance Service Director Sue Vavrik presented documentation to apply for the Kansas Revolving and Assistance Fund (KRAF) Grant Program to purchase two cardiac monitors. Al Joe Wallace moved to allow the chairman to sign the KRAF grant Agreement of Service, seconded by Terry Finch. Motion carried. The group discussed the following topics: daily duties for staff; having carpet professionally cleaned; bathroom updates; and an EMT class beginning in January. The commissioners discussed concerns about the current use of bunk rooms and suggested that the office become a common working area and that work stations and other office equipment be relocated from the bunk room to the office. The board also suggested that a common

area be created in the meeting room for employees to socialize and work during business hours, and requested that Vavrik look for furniture. The board requested that Vavrik and Zachgo review the policy book, written by former Director Gronau, and request recommendations from staff members, for modifications and implementation.

Executive Session: Terry Finch moved to recess into executive session for fifteen minutes from 1:45 p.m. – 2:00 p.m. for the purpose of discussing personnel matters of non-elected personnel with Ambulance Director Vavrik and Human Resource Officer Zachgo present, seconded by Al Joe Wallace. Motion carried.

Reconvened: The chairman reconvened the meeting to regular session at 2:00 p.m.

Minutes Approved: Al Joe Wallace moved to approve and adopt the minutes of the December 14, 2015 regular meeting and December 15, 2015 special meeting as presented, seconded by Terry Finch. Motion carried.

Adjourn: With no further business to come before the board the chairman adjourned the meeting at 2:40 p.m. until 10:00 a.m. Monday, December 28, 2015 in the commission meeting room of the courthouse.