

COMMISSIONER PROCEEDINGS

July 1, 2019

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, July 1, 2019. Chairman Alexis Pflugh called the meeting to order at 10:00 a.m. with Members Randy Lohmann and Jim Gabelmann present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Cynthia Nelson, Pam Morgan, Anna Marie Wolting, Mona Gerstmann, Mike Weigel, Dustin Florence, Taylor Workman, Barbara Kingery, Ladonna Reinert, Michel O'Hare, Jesse Zachgo, Toby McCullough, Derek Dick and Leann Bishop.
- Correspondence: Correspondence: bills for Lincoln Park Manor; letter from Jerold Hlad expressing an interest in serving on the Sylvan Grove Rural Fire District Governing Board; received signed agreement from the State of Kansas, Kansas Historical Society; and notice to appoint voting delegate for the Kansas Association of Counties (KAC) Annual Conference.
- Transportation Bus: Anna Marie Wolting, Transportation Bus Board Chairman reported that Garret Cheney has been hired as a part-time bus driver. Discussion ensued on the Bus Board and driver responsibilities. Jim Gabelmann moved to table the discussion for a week until they can review the Transportation Bus Board bylaws, seconded by Alexis Pflugh. Motion carried. Alexis Pflugh moved to employ Garret Cheney at \$12.05 per hour, per the request of the Bus Board as a part-time driver, seconded by Randy Lohmann. Motion carried.
- Law Enforcement: Mike Weigel stated that he had hired two personnel: Rod Rees as a full-time dispatcher starting salary \$14.05 per hour; and James Reagan as a full-time deputy, starting salary \$16.00 per hour. James Gabelmann moved to employ Rod Rees in the communications department, starting wage \$14.05, seconded by Randy Lohmann. Motion carried. James Gabelmann moved to employ James Reagan as a full-time sheriff's deputy, starting wage \$16.00 per hour, seconded by Randy Lohmann. Motion carried. Weigel presented the departments evaluations and 2020 budget request.
- District Court: 12th Judicial District Court Clerk Taylor Lebien presented the 2020 budget request in the amount of \$67,218 which was \$132 less than the amount approved for 2019.
- Health Department: Health Nurse/Administrator Ladonna Reinert presented a signed contract with Dr. Thomas Marcellino, to be the department's Medical Consultant, for the board's approval. Reinert presented a letter to Dr. Larry Dragone terminating the current contract for Medical Consultant for the board to approve. James Gabelmann moved to approve this letter that she (Health Nurse/Administrator Reinert) has prepared to Dr. Dragone terminating his contract with a thirty-day notice in accordance with his contract, seconded by Randy Lohmann. Motion carried. James Gabelmann moved to approve the contract presented to us for Dr. Thomas Marcellino at the rate of \$400 per month to be the Medical Consultant for the Lincoln County Health Department, seconded by Randy Lohmann. Motion carried. Reinert would like to hold monthly department head meetings and volunteered to organize the meetings.
- Highway Department: Commissioner Gabelmann questioned Director of Public Works Michel O'Hare and Interim Road and Bridge Supervisor Jesse Zachgo about a bridge by Carl Gabelmann's place. O'Hare related

that the structure is a culvert and that they are working on plans for the structure. O'Hare requested that the board set the start time for Director of Public Works, Road and Bridge Supervisor and the Office Manager at 6 a.m.–12 p.m. 1-5 p.m. in the summer and 7 a.m.-12 p.m. 1 p.m. – 4:30 p.m. in the winter. The board notified O'Hare of a reorganization plan that they are working on which will have a Director of Highway Department with a Bridge Supervisor below the Director. This position is now being advertised. Discussion ensued on the department's operations. James Gabelmann moved to present him (O'Hare) with what our structure we think should be (department reorganization prepared by Commissioner Pflugh) and make him come back in here in about two weeks with a full organization of how you want this, the structure, who's going to do what and how they are going to do it. Motion died for a lack of second. James Gabelmann moved we have presented this (organizational chart prepared by Commissioner Pflugh) to the Road Supervisor Michel with our desires on what the structure of his department should be, I want him to develop a complete and total plan on how he can execute that including manning, personnel, equipment and everything else, and I would like that within 14 days, seconded by Randy Lohmann. Motion carried. O'Hare provided a copy of the lease agreement with Wendell Suelter as requested. Alexis Pflugh moved to amend exhibit A to the county lease agreement with Mr. Wendell Suelter, reducing the total amount of acres by 4.5 acres, as the county is reclaiming the land at the north end on the west side of existing cells 1 and 2 for the CD pit, seconded by Randy Lohmann. Motion carried. O'Hare provided the cost for the dozer repair, insurance will pay \$51,601.56, county will pay a \$500 deductible, and \$5,399.26 for additional parts that insurance would not pay but needed to continue the warranty. O'Hare related that he had measured the roads for what the county has been maintaining within the Wilson Lake estates and that it totals 2.11 miles, relating that there are differences between the original plat that was approved and existing roads, including identifying areas that vary from the original plat including properties that have been built on the platted roads. O'Hare related that he has requested bids to complete excavating work, but have not received any bids to date. O'Hare provided bids received to purchase new and used excavators. The board opened the bids but did not take action. The board forwarded Steve Schneider's request to complete sanding and finish up the resurfacing of the roads agreed to and David Wacker's request for a larger culvert on E Union Dr between N 30th and N 40th.

Health Insurance Quote: Derek Dick and Toby McCullough, Kaw Valley Insurance Inc, provided a quote for the county's health insurance benefits for partially self-funded benefit packaged through Corporate Plan Management.

KAC Voting Delegate Approved: Randy Lohman moved to appoint Commissioner Pflugh as the voting delegate at the 44th annual conference for the Kansas Association of Counties, November 12, 13 and 14, seconded by James Gabelmann. Motion carried. Commissioner Lohmann volunteered to be alternate voting delegate.

Board Appointment: Alexis Pflugh moved to appoint Jerold Hlad to the Sylvan Grove Rural Fire District Governing Board, seconded by James Gabelmann. Motion carried. (term expires 2/28/2022)

Minutes Approved: Alexis Pflugh moved to approve the minutes of the June 24, 2019 meeting as presented, seconded by Randy Lohmann. Motion carried. Voting as follows: Pflugh – Aye; Lohmann – Aye; Gabelmann- Abstained. Randy Lohmann moved to approve the June 28, 2019 minutes, seconded by Alexis Pflugh. Motion carried.

Advertisement Approved: The board reviewed and approved the employment advertisement for Director of Highway Department. County Treasurer Leann Bishop answered questions regarding CDL requirements.

Emergency Management: Commissioner Pflugh discussed the Emergency Management position and how several counties share an Emergency Manager. The board reviewed the requests for time card adjustments. Clerk Harlow related that currently the Emergency Manager is a salaried position so he will not earn overtime, but that the requests are required to be submitted so that time can be added to the time clock program. The board discussed the proposed minimum salary by the Department of Labor is \$35,308, and that when this is enacted the board will either need to increase salaries or pay overtime. The board discussed having the Emergency Manager assist the Highway Department with the Mobile 311 program.

Proposed Agenda Change: Commissioner Gabelmann related that he is going to make a motion at the July 8 meeting that requires people to contact him to schedule agenda items and that people will not be placed on the agenda until the following week to allow the commissioners to have notice seven days' prior their scheduled appointment.

Agenda Items Added: The board requested that the following items be placed on the July 8 agenda: Sheriff Mike Weigel: forty-five minutes to review evaluations for Sheriff's Department and Emergency Communications Department; County Attonrey Jennifer O'Hare: fifteen-thirty minutes to discuss Wilson Lake Estates; and Emergency Manager David Dohe. The board requested that the following item be placed on the July 15 agenda: one hour to review and approve budgets previously submitted, prior to them being sent to the auditor.

Adjourn: The chairman adjourned the meeting at 1:02 p.m. until 10:00 a.m. July 8, 2019 in the commission meeting room of the courthouse.