

COMMISSIONER PROCEEDINGS

February 3, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, February 3, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. County Clerk Dawn Harlow acted as recording secretary.
- Visitors: Others present for portions of the meeting: Cynthia Nelson, Norman Mannel, Mona Gerstmann, Howard Wehrman, David Luke, Maura Chambers, Mike Kratky, Brendan Mackay, Caleb Holeman, Derek Walter, DeLisa Merry, Erin Merry, Lisa Kiser, Ladonna Reinert, Sheri Suelter and Shawn Esterl.
- Correspondence: Correspondence: WEB fund distribution recommendations; letter from Richard Ancell expressing interest in serving on Lincoln County Hospital Board of Trustees; letter from Bob Berthelson expressing interest in serving on Lincoln County Hospital Board of Trustees; letter from the Council on Aging recommending the appointment of Sheila Shirley to fill the position previously held by Judy Ahlvers as well as the officers for the ensuing year; notice from Lincoln Park Manor that the current administrator has resigned and that Diane Walters has been appointed as the new administrator, including an invitation to a meet and greet March 3 from 1 p.m. – 2 p.m.; 12th District Juvenile Correction quarterly update; Commissioner Gabelmann related that Lincoln County will be hosting the March meeting of the North Central Regional Juvenile Detention Facility; and Commissioner Lohmann related that Carol Good is interested in serving an additional term to the 12th Judicial District nominating committee.
- Motions: Alexis Pflugh moved to approve the WEB funds grant disbursement to Beverly Rural Fire District in the amount of \$9,200 and Lincoln Senior Center in the amount of \$5,000 for a total of \$14,200, seconded by James Gabelmann. Motion carried. James Gabelmann moved to appoint Sheila Shirley to fill the position from District 1 on the Lincoln County Council on Aging, seconded by Randy Lohmann. Motion carried. (term expires December 31, 2022) Randy Lohmann moved to reappoint Carol Good to the 12th Judicial District nominating committee as a non-legal representative for Lincoln County, seconded by Alexis Pflugh. Motion carried.
- Minutes Approved: James Gabelmann moved to approve the January 27 minutes, seconded by Randy Lohmann. James Gabelmann moved to approve the corrected minutes, seconded by Randy Lohmann. Motion carried. Original Motion approved as corrected. James Gabelmann moved to approve the January 31 minutes, seconded by Randy Lohmann. Motion carried. Voting as follow: Lohmann – Aye; Gabelmann – Aye; Pflugh – Abstained.
- KCAMP: David Luke and Maura Chambers, KCAMP reviewed services provided by the organization and presented a \$600 loss ratio award. Luke related that all member counties can expect an increase in 2021 and they are currently evaluating changing deductible amounts.
- Highway Department: Director of Highway Department Brendan Mackay with Office Manager Caleb Holeman reported on the following items: David Bell will be receiving a culvert and that he will look at it to make sure it will work to replace the structure on E Jaguar Dr; provided pricing for oil and lubricants costs; presented a map of all county roads and requested the board highlight the roads within their districts that they believe are the most important and provide at the February 10 meeting;

provided cost estimates to purchase a belly dump trailer; discussed mowers; has applied for an account with a company in Salina that produces lego block structures; requested that the board select the project when applying for the High Risk Rural Roads grant, the board approved applying for signage on the minor collector routes; and presented the engineers breakdown on the sealed bid received to tuck point the four structure near Denmark. Alexis Pflugh moved to approve the bid from Blue Stem Quarry & Stone Works for FAS 160 and OS 86 in the total amount of \$114,876.80, seconded by Randy Lohmann. Motion carried. Mackay inquired about the board's suggestion to request for a bond when utility companies complete the application for the Utility Permit Application, specifically asking regarding an inquiry from the construction company completing the turning radius for the wind farm repower project. No decision this date, the board believes the project might be covered under the road maintenance agreement.

County Clerk:

County Clerk Harlow requested that the board chairman sign the authorized signers form for requesting Direct Deposit's on behalf of Lincoln County. The board approved. Clerk Harlow presented the two bids received to upgrade the courthouse security system. Alexis Pflugh moved to approve the upgrade to the courthouse security system from File Safe in the amount of \$11,998 funds to be drawn from the Capital Improvement Fund, seconded by James Gabelmann. Motion carried.

Employment Ad
Removed:

Alexis Pflugh moved to remove the ad for the combined position of EM/AEMT, seconded by James Gabelmann. Motion carried.

Ambulance Service:

Ambulance Director Derek Walter updated the board on the following: the service has passed its annual inspection; current protocols have been turned into standard operating procedures for nurses, so that RN's can take transfers, requesting approval to place nurses on the ambulance crew as part-time per-need employees; and requested that the board approve listing all part-time per-need positions on the website as open positions indefinitely, so that he can hire employees when needed without being delayed by advertising requirements. The board approved placing an indefinite advertisement on the county website for part-time per-need staff members. Commissioner Pflugh inquired why the volunteer staff is required to complete run reports electronically and suggested that Walter consider allowing them to revert to the paper form and full-time staff data enter the information into the electronic run reporting system. Walter related that it is required that all run reports be entered into the electronic system and that if the information was entered by someone other than the actual individual that the data could be misinterpreted noting that volunteers are compensated for their time to complete the run report. Walter presented an updated Medical Director Agreement to add coverage for the RN's and additional compensation for the additional responsibilities. Alexis Pflugh moved to approve the Medical Director contract for the EMS department, seconded by Randy Lohmann. Motion carried. Voting as follows: Lohmann – Aye; Pflugh – Aye; Gabelmann – Nay. Walter inquired about the status of remounting one of the units and discussed future equipment needs. Alexis Pflugh moved to approve the bid from AMR for the ambulance remount taking \$76,000 from EMS capital outlay, remainder from capital improvement, seconded by Randy Lohmann. Motion carried. Walter related that Alex Winters had passed and received his AEMT certification requesting a salary increase and discussed the starting wage for RN's. Alexis Pflugh moved to approve the fifty cent raise for part-time per-need AEMT status for Alex Winters, seconded by Randy Lohmann. Motion carried. (effective February 26, 2020). Alexis Pflugh moved to approve the fifty cent per hour, for the completion of six month, increase for EMS Director Derek Walter, seconded by Randy Lohmann. Motion carried. (effective January 26, 2019)

- Ambulance Billing: Delisa Merry, Lisa Kiser and Erin Merry, Delisa's Medical Billing with Ambulance Director Derek Walter, Health Nurse/Administrator Ladonna Reinert and Sheri Suelter presented a practice analysis for 2019 and the error that caused statements to not be sent to patients. The group discussed amounts collected and uncollected from January 2018-current.
- Sylvan Senior Center: Mike Kratky presented the Sylvan Senior Center's 2020 annual report. Discussion ensued on the distribution of the Services for the Elderly funding. The board scheduled a public discussion for 1:00 p.m. on March 2 regarding distribution of the 2020 allocation and requested Clerk Harlow invite the Council on Aging, Lincoln Senior Center, and Sylvan Senior Center.
- LEP Program: Shawn Esterl, Saline County Environmental Sanitarian presented the 3rd quarter, 4th quarter, annual report and a map identifying locations serviced for the Local Environmental Protection (LEP) program. Esterl related that the next LEPC meeting will be April 2 from 12 noon – 1 p.m.
- Discussion: Commissioner Pflugh suggested that the board pay an employee interested in getting credentialed, or multiple employees that are interested in becoming credentialed to be the emergency manager. Commissioner Gabelmann suggested that the board ditch all edits on the handbook and instead approve the KCAMP sample handbook with changes directly related to Lincoln County as the new handbook. The board discussed taking over the agenda, Gabelmann volunteered to maintain the agenda. Complaints were received from visitors, with Lohmann volunteering to maintain the agenda. Discussion ensued on Lohmann receiving all phone calls and then contacting other board members at the end of the week to determine the specific time and required length of each appointment. No official action was taken this date on discussion items..
- Member Departs: Commissioner Gabelmann departed the meeting at 3:20 p.m.
- Adjourn: The chairman adjourned the meeting at 3:23 p.m. until 10:00 a.m. Monday, February 10, 2020 in the commission meeting room of the courthouse.