

COMMISSIONER PROCEEDINGS

December 2, 2024

- Call to Order:** The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Monday, December 2, 2024. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Debora Smith and Member Ryley Hembry present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors:** Others present for portions of the meeting: Leon Hart, Elizabeth Sheldon, Felicia Strahm, Charlene Batchman, Charlene Griffin, Anita Simmons, Dustin Florence, Luke Sanders, Jesse Knight, Dale Hlad, and Roberta Turner.
- Correspondence:** Correspondence: bills for Lincoln Park Manor and resolutions.
- Resolution 2024-28:** Debora Smith moved to approve Resolution 2024-28, establishing a public works department and consolidating various offices and divisions into the public works department, pursuant to K.S.A. 19-4501 and 12-3903, seconded by Ryley Hembry. Motion carried.
- Health Department:** Health Nurse/Administrator Elizabeth Sheldon provided an update on department activities including educational outreach. Sheldon provided a calendar of the CNA class schedule. Dennis Ray moved to recess into executive session for five minutes for the purpose of reviewing health department employee evaluations, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, with the commission, Health Nurse/Administrator Elizabeth Sheldon, and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in: 9:09 a.m. Time out: 9:14 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 9:14 a.m. with no action taken.
- Executive Session:** Dennis Ray moved to recess into executive session for forty-five minutes for the purpose of discussing employee evaluations, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, with the commission, HR Felicia Strahm, and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in: 9:17 a.m. Time out: 10:02 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 10:02 a.m. with no action taken.
- Humane Society:** Representatives of the Lincoln Area Humane Society Anita Simmons, Charlene Griffin, and Charlene Batchman presented an animal catching rod and dog kennel to Sheriff Dustin Florence for utilization by sheriff's department staff.
- Executive Session:** Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing employee evaluation with HR, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel to reconvene in the courthouse commission meeting room with the commission, HR Felicia Strahm, and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in: 10:19 a.m. Time out: 10:29 a.m.
- Reconvene:** The chairman reconvened the meeting to a regular session at 10:29 a.m. with no action taken.

- Executive Session:** Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing employee evaluation with emergency management, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, HR Felicia Strahm, Emergency Manager Jesse Knight, and commission elect Leon Hart, seconded by Ryley Hembry. Motion carried. Time in: 10:30 a.m. Time out: 10:40 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 10:40 a.m. with no action taken.
- Highway Department:** Public Works Director Dale Hlad related that APAC has half inch rock still available. APAC was willing to defer billing until 2025 if the county would agree to accept the materials in 2024. Hlad related that the department does not have the cash available to purchase any additional materials in 2024. Clerk Harlow related that if the commitment is made in 2024 then Clerk staff would be required to charge the purchase to the 2024 year. Debora Smith moved to approve Resolution 2024-30, regarding the cleanup of the property located at E Bison Dr in Golden Belt Township and providing cooperation with the Kansas Department of Health and Environment, seconded by Ryley Hembry. Motion carried. Hlad related that the landowner in Indiana Township plans to fence the open right-of-way and will provide keys to the adjacent landowner. Hlad will provide the statute that allows the individual to install the gate.
- Transportation Bus:** Transportation Bus Director Roberta Turner presented changes made to the driver handbook for the board's approval. After reviewing the changes, Dennis Ray moved to approve the Transportation Handbook with the additional correction identified, seconded by Ryley Hembry. Motion carried.
- Resolution 2024-29:** Debora Smith moved to approve Resolution 2024-29, establishing the Office of County Administrator for Lincoln County, Kansas, seconded by Ryley Hembry. Motion carried.
- Minutes approved:** Debora Smith moved to approve the November 25, 2024 and November 27, 2024 minutes, seconded by Ryley Hembry. Motion carried.
- Budget Review:** The group reviewed all county funds current cash and budget balances, and discussed how to handle specific funds that will not have enough cash to pay December expenses.
- WEB Fund Purchase:** The board discussed the cost impact of APAC closing on the county, and the future costs that could be saved if all remaining materials were purchased. Dennis Ray moved to approve allocating \$150,000 from the WEB fund to purchase rock and any additional materials available from APAC, seconded by Ryley Hembry. Motion carried.
- Adjourn:** The chairman adjourned the meeting at 12:25 p.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. on Monday, December 9, 2024.