

COMMISSIONER PROCEEDINGS

February 10, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, February 10, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Mona Gerstmann, Howard Wehrman, Brendan Mackay, Caleb Holeman, Mike Weigel, Rhonda Wright, and Ladonna Reinert.
- Correspondence: Correspondence: Information from FEMA regarding an upcoming meeting; bills for Lincoln Park Manor; conservation district annual report; email from Katelynn Ancell expressing interest in serving on the Lincoln County Hospital Board of Trustees; email from Mike Summers from API; and an email from Caleb Holeman expressing interest in the Emergency Management position as part of his Highway Department Office Manager position.
- Tax Abatement: Alexis Pflugh moved to approve tax abatement 2019-17 in the amount of \$211.02, seconded by Randy Lohmann. Motion carried.
- Highway Department: Director of Highway Department Brendan Mackay with Office Manager Caleb Holeman presented the Notice of Award to complete the two tuck-pointing projects; provided pictures of a section of E Colt Dr near N 80th Rd that is closed due to erosion over the top of a gas line, causing the depth of the line to not be sufficient creating a risk to the traveling public if the load is too heavy, noting that individuals continue to drive over the barriers; expecting to receive the plans for N 150th Rd this week to forward to the gas company; inquired if the board would like a guard rail or reflectors at the Wilson Lake Estates road slide area, the board approved placing reflectors; inquired about who is responsible for repairs on equipment that is shared between departments; and answered questions regarding Mobile 311 program. Commissioner Lohmann forwarded a request to grade 150th and Broome. Commissioner Pflugh discussed the use of department equipment and labor at the landfill/transfer station. Holeman provided examples of cost reports that the Star program is capable of producing. The group discussed future maintenance of county roads.
- Executive Session: Alexis Pflugh moved to recess into executive session for twenty minutes for the purpose of discussing highway department evaluations and pay scale, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in the commission meeting room with the commission, Director of Highway Department (Mackay) and Office Manager (Holeman), seconded by James Gabelmann. Alexis Pflugh moved to amend the motion to exclude Office Manager, seconded by James Gabelmann. Motion carried. Original motion carried as amended. Time in: 11:41 a.m. Time out: 11:51 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 11:51 a.m. with no action taken.
- Recess: The chairman recessed the meeting for lunch at 12:02 p.m.
- Reconvene: The chairman reconvened the meeting to regular session at 12:57 p.m.

Special Meeting: The board approved a special meeting for Thursday, February 20 to complete performance evaluation for department heads.

Minutes Approved: James Gabelmann moved to approve the February 3 minutes, seconded by Randy Lohmann. Motion carried.

Executive Session: Alexis Pflugh moved to recess into executive session for ten minutes to discuss employee evaluation in the Appraiser's Office pursuant to K.S.A. 75-4319(2)(b)(1), to discuss personnel matters of non-elected personnel, with the commission and Rhonda Wright, to reconvene in the commission meeting room, seconded by Randy Lohmann. Motion carried. Time in: 1:03 p.m. Time out: 1:13 p.m.

Reconvene/
County Appraiser: The chairman reconvened the meeting to regular session at 1:13 p.m. with no action taken. The board requested County Appraiser Wright to explain the abatements that were approved as payment under protest.

Executive Session: Alexis Pflugh moved to recess into executive session for ten minutes to complete the evaluation of the Health Department Administrator pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in commission meeting room with the board, seconded by James Gabelmann. Motion carried. Time in: 1:23 p.m. Time out: 1:33 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 1:33 p.m. with no action taken.

Executive Session: Alexis Pflugh moved to recess into executive session for five minutes to continue completion of the evaluation, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in the commission meeting room with the board, seconded by James Gabelmann. Motion carried. Time in: 1:34 p.m. Time out: 1:39 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 1:39 p.m. with no action taken.

Executive Session: Alexis Pflugh moved to recess into executive session for thirty minutes to go over the entire health department evaluations pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in the commission meeting room, with the commission and Ladonna Reinert, seconded by Randy Lohmann. Motion carried. Time in: 1:44 p.m. Time out: 2:14 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 2:14 p.m. with no action taken.

Emergency Management: Health Nurse/Administrator Ladonna Reinert discussed the following: Hunter siren should be installed this week; provided information on the March 16 Storm Spotter meeting; the county needs to have one Emergency Manager appointed and then they can appoint as many assistants as they would like; February 26 meeting regarding the Emergency Plan, anyone can attend however only the person appointed as Emergency Manager will be allowed to have access to the computer program to upgrade the plan; the county will lose EMPG grant money for 2020 if they do not fill the position soon, and it will make the county ineligible for two additional years; suggested that Russell/Ellsworth County Emergency Manager Keith Haberer speak with the board regarding responsibilities of the Emergency Management position; badging equipment is

at the health department and would be willing to complete badging when the position is filled; has completed the annual report; Mitigation Plan will need updated; and an Equipment Operation Inspection and Inventory by the State. Alexis Pflugh moved to appoint Commissioner Gabelmann as Lincoln County Emergency Manager, seconded by Randy Lohmann. Motion carried.

- Recess: The chairman recessed meeting at 3:13 p.m. to sit as Public Building Commission.
- Reconvene: The chairman reconvened the meeting to regular session at 3:20 p.m.
- General: Commissioner Gabelmann noted the following: upcoming vacation for the courthouse custodian/maintenance employee; need for a part-time Transportation Bus driver as the employee will be entering active duty military service; County Attorney needs an assistant; Noxious Weed needs temporary summer help; Recycling needs a part-time helper for Saturday's; Lincoln County will host the Regional Juvenile Detention Facility meeting March 11; he will be attending a budget and finance class, human resources class, and a payroll class; and he is a member of SHRM, so he will provide access to his account to the new Human Resource Officer.
- Executive Session: Alexis Pflugh moved to recess into executive session for forty minutes to look at the Highway Department evaluations pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, with the commission, to reconvene in the commission meeting room, seconded by James Gabelmann. Motion carried. Time in: 3:28 p.m. Time out: 4:08 p.m.
- Reconvene: The chairman reconvened the meeting to regular session at 4:08 p.m. with no action taken.
- Executive Session: James Gabelmann moved to recess into executive session for five minutes to look at the Highway Department evaluations pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, with the commission, to reconvene in the commission meeting room, seconded by Randy Lohmann. Motion carried. Time in: 4:09 p.m. Time out: 4:14 p.m.
- Reconvene: The chairman reconvened the meeting to regular session at 4:14 p.m. with no action taken.
- Executive Session: Alexis Pflugh moved to recess into executive session for ten minutes to look at the Highway Department evaluations pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, with the commission, to reconvene in the commission meeting room, seconded by James Gabelmann. Motion carried. Time in: 4:15 p.m. Time out: 4:25 p.m.
- Reconvene: The chairman reconvened the meeting to regular session at 4:25 p.m. with no action taken.
- Adjourn: The chairman adjourned the meeting at 4:26 p.m. until 10:00 a.m. Tuesday, February 18, 2020 in the commission meeting room of the courthouse.