

COMMISSIONER PROCEEDINGS

January 22, 2019

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Tuesday, January 22, 2019. Chairman Alexis Pflugh called to order at 10:00 a.m. with Vice-Chairman Al Joe Wallace and Member Randy Lohmann present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Colleen Biggs, Brandon Cochran, Sionia Case, Leann Bishop, Michel O’Hare, Tanner Yost, Robert Howe and Steve Schneider.
- Correspondence: Correspondence: Newsletter from the Conservation District, information on a Recycler’s conference, thank you card from the highway department for the chamber bucks as the year end Christmas gift, Hospital Board of Trustees meeting agenda and minutes, and invoices for Lincoln Park Manor.
- Hospital Representative: Alexis Pflugh moved to appoint Randy Lohman as the commission representative to the hospital board, seconded by Al Joe Wallace. Motion carried.
- Board Positions Advertised: The board approved to advertise all board positions open for reappointment with a deadline for letters of interest by February 20.
- Minutes Approved: Randy Lohmann moved to approve the minutes as presented seconded by Alexis Pflugh. Motion carried. (January 24, 2019 regular meeting)
- Council on Aging Board Appointments: Al Joe Wallace moved to reappoint Charlene Watson, Nancy Nitsch, and Robert Loveless for an additional two-year term on the Council on Aging Board of Directors, seconded by Randy Lohmann. Motion carried. Terms expiring December 31, 2020.
- Ambulance Service: Interim Ambulance Service Director Brandon Cochran provided the board with a daily cleaning schedule, February work schedule, has increased and expanded the daily check lists and will begin completing monthly inventory. Cochran recommended that the board increase the current rates and provided suggestions for each category. Cochran requested approval to dispose of the pop machine that no longer works. The board approved. Cochran requested clarification on the status of employees as volunteer paramedics are being paid less than lower level full-time employees. The board will review the pay resolution that was adopted for volunteers. Cochran related that time cards have not been submitted for Sylvan Grove volunteers, attendants have not been paid for sporting event standby, and time has not been submitted for firefighters providing lift assists The board requested that Cochran determine what has not been compensated for and return to a later meeting. Cochran voiced his concerns on completing weekly timecards.
- Chamber of Commerce: Colleen Biggs on behalf the Chamber of Commerce and Tourism Coalition requested funding for 2019 in the amount of \$1,000, which will be split equally between the two organizations. Al Joe Wallace moved to distribute \$1,000 to the Chamber of Commerce and Tourism Committee, seconded by Randy Lohmann. Motion carried.

- County Treasurer: County Treasurer Leann Bishop provided the following 4th quarter 2018 reports for the board to review: Treasurer’s Quarterly Idle Funds Investment Report interest earned - \$7,429.82; and the Treasurer’s Special Vehicle Fund Report with a 12-31-18 fund balance of \$21,242.73. Bishop provided an abstract of taxes collected through December 31, 2018 and three Resolutions for the board’s approval. Randy Lohmann moved to approve and adopt Resolution 2019-02, designating the following Lincoln County banks as depositories of all moneys of Lincoln County, Kansas for the year 2018: Bank of Tescott - Lincoln, Citizens State Bank & Trust - Lincoln, Bennington State Bank - Sylvan Grove, Farmway Credit Union – Lincoln, Wilson State Bank – Beverly, and State Municipal Investment Pool-State of Kansas depositories, seconded by Al Joe Wallace. Motion carried. Al Joe Wallace moved to approve and adopt Resolution 2019-03, authorizing the County Treasurer to develop and implement a cash management and investment program for the handling of moneys in the custody of Lincoln County, Kansas for the year 2019, seconded by Randy Lohmann. Motion carried. Alexis Pflugh moved to approve and adopt Resolution 2019-04, allowing the County Treasurer to invest idle funds as seen feasible in Lincoln County banks or investments, seconded by Randy Lohmann. Motion carried.
- Highway Department: Director of Public Works Michel O’Hare related that KDOT has shut down OS 87 bridge replacement project until corrections are made with erosion control by the dirt contractor. O’Hare suggested that the board consider selling one of the highway departments backhoes to the landfill and purchase a track excavator for the highway department. Road Supervisor Robert Howe updated the board on crew activities. Tanner Yost, Kirkham Michael presented the biennial bridge inspection report, a map of the masonry stone arch bridge, and discussed N 120th Rd south of Kiowa Dr to the county line.
- Gravel Request: Steve Schneider requested that the board gravel a portion of N 50th Rd and N 45th Rd.
- Human Resources: Human Resource Officer Sionia Case requested an executive session to update the board on the transportation bus. Case reported that the cost to advertise the Ambulance Service Director position on KEMSA was \$150 annually or \$30 for a specific period. Case presented three employee evaluations for merit raise considerations and presented her certificate for completion of the drug testing administrative training for the DOT-transportation program. The board requested that she complete the training for the DOT and Non-DOT programs as well. Case provided a summons to appear for jury duty and inquired about job descriptions. Commissioner Pflugh related that she attended a training in which it was suggested that employees sign their job descriptions acknowledging that they have received and reviewed them, and that the signed descriptions be placed in each employee file. Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing employee discipline matter for the transportation bus board, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel with Alexis Pflugh, Randy Lohmann, Al Joe Wallace and Dede Case, reconvening location: commission meeting room, basement of the courthouse, seconded by Al Joe Wallace. Motion carried. Time in: 12:45 p.m., Time out 12:50 p.m.
- Executive Session:
- Reconvene: The chairman reconvened the meeting to regular session at 12:50 p.m. with no action taken.
- Executive Session: Alexis Pflugh moved to enter into executive session for five minutes for the purpose of reviewing employee evaluations for wage increases pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel with the board and HR Officer Dede Case,

reconvening location: in the basement meeting room of the courthouse, seconded by Al Joe Wallace. Motion carried. Time in: 12:53 p.m. Time out: 12:59 p.m.

Reconvene:
Salary Increases
Approved: The chairman reconvened the meeting to regular session at 12:59 p.m. with no action taken. Al Joe Wallace moved to grant Greg Ney a six month increase, Emmett Howg and Colton Panzer a twelve month increase, retroactive to pay period completion dates, seconded by Randy Lohmann. Motion carried. (Greg Ney, fifty cents per hour, effective December 26, 2018; Emmett Howg, twenty-five cents per hour, effective October 26, 2018; Colton Panzer, twenty-five cents per hour, effective November 26, 2018)

Executive Session: Randy Lohmann moved to recess into executive session for five minutes pursuant to K.S.A. 75-4319(2)(b)(2) for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship, with the board and County Attorney present, reconvening location: courthouse commission meeting room, to discuss correspondence from Attorney Hay regarding Lincoln Park Manor issue, seconded by Alexis Pflugh. Motion carried. (County Attorney Jennifer O'Hare) Time in: 1:02 p.m. – 1:07 p.m.

Reconvene: The chairman reconvened the meeting at 1:07 p.m. with no action taken. The board instructed County Attorney O'Hare to arrange a meeting with Eric Oetting next week.

Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing an ambulance bill, pursuant 75-4319(2)(b)(10) to discuss matters relating to patients and providers permitted to be discussed in closed or executive meeting pursuant to K.S.A. 39-7,119(g) with the board, acting EMS director and County Clerk, reconvening location: basement meeting room of the courthouse, seconded by Randy Lohmann. Motion carried. Time in: 1:12 p.m., Time out: 1:17 p.m. (Brandon Cochran and Dawn Harlow)

Reconvene: The chairman reconvened the meeting to regular session at 1:17 p.m. with no action taken.

Ambulance Service/
Medicare Appeal
Dismissed: County Attorney O'Hare related that she has received correspondence from Foulston Siefkin which advises the County to dismiss the appeal to Medicare as we would not be successful and would not be able to collect any fees.

Transportation Bus: Clerk Harlow related that the transportation bus has an issue with the budget submitted to the state, and inquired if the board would be willing to grant the transportation bus an additional \$2,089 to bring the budget into the 70% 30% balance. No decision made this date.

Executive Session: Alexis Pflugh moved to recess into executive session for fifteen minutes for the purpose of discussing the Family Medical Leave Act pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, reconvening in the basement meeting of the courthouse with the commission and County Clerk present, seconded by Randy Lohmann. Motion carried. Time in 1:32 p.m. Time out 1:42 p.m. (Dawn Harlow)

Reconvene: The chairman reconvened the meeting to regular session at 1:42 p.m. with no action taken.

Executive Session: Alexis Pflugh moved to recess into executive session for ten minutes for the purpose of discussing Family Medical Leave Act pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, reconvening in the basement meeting of the courthouse with

the commission and County Clerk present, seconded by Randy Lohmann. Motion carried. Time in 1:49 p.m. Time out 1:59 p.m. (Dawn Harlow)

Reconvene: The chairman reconvened the meeting at 1:59 p.m. with no action taken.

Adjourn: The chairman adjourned the meeting at 2:00 p.m. until 10:00 a.m. Monday, January 28, 2019 in the commission meeting room of the courthouse.