

COMMISSIONER PROCEEDINGS

December 16, 2024

- Call to Order:** The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Monday, December 16, 2024. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Debora Smith present and Member Ryley Hembry absent. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors:** Others present for portions of the meeting: Leon Hart, Norman Mannel, Felicia Strahm, Truette McQueen, Dale Hlad, Brett Wilkinson, Diane Walters, Roberta Turner, and Elizabeth Sheldon.
- Correspondence:** Correspondence: a bill and a bid proposal for Lincoln Park Manor; midmonth accounts payable; and a flyer from Yutzy Roofing.
- Correspondence Action:** Debora Smith moved to approve midmonth accounts payable in the amount of \$30,092.13, seconded by Dennis Ray. Motion carried.
- Budget Amendments:** Clerk Harlow provided an updated budget forecast and the proposed budget amendments. The amended budget hearing is scheduled for December 31 at 9:00 a.m.
- Executive Session:** Dennis Ray moved to recess into executive session for five minutes for the purpose of discussing employee evaluations, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room with County Appraiser Truette McQueen, Human Resource Officer Felicia Strahm, and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in: 9:02 a.m. Time out: 9:07 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 9:07 a.m. with no action taken.
- Appraiser:** The board discussed the leave balance status for the appraiser's office staff. Debora Smith moved to allow an employee to carry over nine hours of paid time off into the next pay period with the exception that they must use it by December 31, seconded by Dennis Ray. Motion carried.
- Highway Department:** Public Works Director Dale Hlad presented the award the county and Kirkham Michael received for the N 60th Rd reclamation project and discussed landfill/transfer station equipment. Brett Wilkinson, Kirkham Michael related that the tentative letting date for OS 107 will be in February and that they are waiting on the receipt of the archeological study.
- Executive Session:** Dennis Ray moved to recess into executive session for thirty minutes for the purpose of discussing employee evaluations at the highway department, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission Public Works Director Dale Hlad, HR Felicia Strahm, and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in: 9:20 a.m. Time out: 9:50 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 9:50 a.m. with no action taken.
- Executive Session:** Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing employee evaluations at the highway department, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room,

with the commission, Public Works Director Dale Hlad, HR Felicia Strahm, and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in: 9:53 a.m. Time out: 10:03 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 10:03 a.m. with no action taken.

Nursing Home: Nursing Home Administrator Diane Walters reported on building maintenance projects. Plans for building activities have been changed due to resident illnesses. Dennis Ray moved to approve the Double H bid for the HVAC unit for the kitchen in the amount of \$9,433.46, seconded by Debora Smith. Motion carried.

Transportation Bus: Transportation Bus Director Roberta Turner presented updates to the Passenger Handbook for the board to review. Debora Smith moved to approve the updates to the Lincoln County Public Transportation Bus Passenger Handbook, seconded by Dennis Ray. Motion carried. Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing evaluations in the Public Transportation Bus department, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, Roberta Turner, HR Felicia Strahm and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in: 10:25 a.m. Time out: 10:35 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 10:35 a.m. with no action taken.

Executive Session: Dennis Ray moved to recess into executive session for fifteen minutes for the purpose of discussing personnel at the health department, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, Health Director Elizabeth Sheldon, HR Felicia Strahm, and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in 10:37 a.m. Time out: 10:53 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 10:53 a.m. with no action taken.

Health Department: Health Nurse/Administrator Elizabeth Sheldon discussed the operation of the local food bank.

Executive Session: Clerk Harlow requested an executive session. Dennis Ray moved to recess into executive session for ten minutes to discuss employee conflicts with other departments, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, County Clerk Dawn Harlow, HR Felicia Strahm, and commissioner elect Leon Hart, seconded by Debora Smith. Motion carried. Time in: 11:10 a.m. Time out: 11:20 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 11:20 a.m. with no action taken.

Minutes Approved: Dennis Ray moved to approve the December 9 minutes as presented, seconded by Debora Smith. Motion carried.

Adjourn: The chairman adjourned the meeting at 11:52 a.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. on Monday, December 23, 2024.