

COMMISSIONER PROCEEDINGS

December 18, 2017

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the basement meeting room of the courthouse Monday, December 18, 2017. Chairman Al Joe Wallace called the meeting to order at 10:00 a.m. with Vice-Chairman Terry Finch and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Cynthia Nelson, Norman Mannel, Jim Wiebke, Maura Chambers, Robert Woody, Katy Black, Mona Gerstmann, Steve Schneider, Hanna Townley, Debora Zachgo, David Dohe, Michel O'Hare and Robert Howe.
- Minutes Approved: Terry Finch moved to approve and adopt the minutes of the December 11, 2017 regular meeting as corrected, seconded by Al Joe Wallace. Motion carried.
- Rescue Squad Grants: Terry Finch moved to approve Lisa Feldkamp to work on grants for the Lincoln County Rescue Squad to the Post Rock Community Foundation and Dane Hansen Foundation, seconded by Alexis Pflugh. Motion carried.
- ACH Authorized Signature Form: Terry Finch moved to allow the chairman to sign the ACH for direct deposits through Citizens State Bank, seconded by Al Joe Wallace. Motion carried. Voting as follows: Wallace – Aye; Finch – Aye; Pflugh – Abstained. (ACH Authorized Signature Form)
- KCAMP: Maura Chambers, KCAMP Risk Manager related that Lincoln County's loss ratio for 2016 was less than four percent and presented a loss award in the amount of \$600. Chambers updated the board on usage of risk management programs and explained each of the following programs: Attorney Assist, Risk Avoidance Grant, KCAMP Online University; Law Enforcement Tuition Reimbursement (changed in 2017), and Roads Scholar Tuition Reimbursement.
- Human Resources: Human Resource Officer Debora Zachgo inquired about whether the board had any changes to the job description provided for the Health Department. The board related there were no changes. Zachgo will provide Public Works department job descriptions for the board to review for the following meeting.
- Emergency Management: Emergency Manager David Dohe provided the upcoming forecast and inquired if the board would like to continue the burn ban. The board determined to continue the burn ban until adequate precipitation is received.
- County Clerk: Clerk Harlow provided copies of past minutes that address payment of pre-2001 accumulated leave to current employees who have not resigned their positions. The board requested that Clerk Harlow provide the total number of employees who have pre-2001 leave time and estimated costs to pay them at the locked in 2000 wage and at their current wage. Harlow discussed the need to update the employee handbook, and suggested that a portion be reviewed each month though out 2018. The board related that they will work on handbook revisions with final approval in July 2018 to be presented to and reviewed with employees at the annual training in October.

Tax Abatement: Terry Finch moved to approve tax abatements totaling \$1,548.16, seconded by Alexis Pflug. Motion carried. (2017-11 through 2017-13)

Highway Department: Director of Public Works Michel O'Hare related that they had met with Tim Lyne and Sondra Lyne at the gravel pit to measure, noting that Sondra told him she had already measured the pit and provided the measurements and size estimated at two acres of active area. O'Hare provided information on NJPA, a municipal contracting agency for government and education agencies that would allow the county to make purchases utilizing their pricing received from RFP's (Request for Proposal). Road and Bridge Supervisor Robert Howe reported on equipment and that crews are working on the following: repairing a box bridge on E Rye Dr and N 20th Rd, cutting trees and cleaning channels out. Discussion ensued on how highway department officials choose what roads are repaired.

Adjourn: With no further business to come before the board the chairman adjourned the meeting at 11:39 a.m. until 10:00 a.m. Friday, December 29, 2017 in the basement meeting room of the courthouse.