

COMMISSIONER PROCEEDINGS

December 11, 2023

Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Monday, December 11, 2023. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Debora Smith and Member Ryley Hembry present. County Clerk Dawn Harlow was in attendance as recording secretary.

Visitors: Others present for portions of the meeting: Dale Hlad, Brett Wilkinson, Rhonda Wright, Mitch Obermueller, Brandon Cochran, Felicia Strahm, and Jesse Knight.

Correspondence: Correspondence: annual dues notice from the Kansas League of Municipalities, and a bill for Lincoln Park Manor.

Landfill/Transfer Station Backhoe Update: Commissioner Ray reported on the following items concerning the newly purchased backhoe for the landfill: the lease-purchase agreement with the Bank of Tescott was for the wrong amount, and the bank will be presenting a new agreement; Lincoln Farm Supply delivered the backhoe; however, a window was damaged during transportation and will need repaired.

Correspondence Action: Debora Smith moved to approve paying the annual membership dues of \$781.89 to the League of Municipalities, seconded by Ryley Hembry. Motion carried.

Purchasing/ Procurement Policies: The board discussed the purchasing/procurement policies passed by former boards and the sample policy provided by Bri Beck, North Central Regional Planning Commission. A purchasing policy was approved in 2001, which set the amounts that departments could spend before needing prior approval. The policy was never changed; however, the amounts were amended in 2020. The board then approved a procurement policy in 2021 as part of the documentation for a CDBG grant project; however, the CDBG grant was not specifically mentioned in the documents, and the Resolution has not been rescinded. Clerk Harlow related that Beck has requested that the board consider adopting a new procurement policy that would not be tied to CDBG grant projects and provided the sample document. The board made no decision on this date.

Highway Department: Brett Wilkinson, Kirkham Michael delivered a box of chocolates to the board for Christmas. Director of Highway Department Dale Hlad noted that he attended the Moderate Income Housing Grant presentation that featured Lincoln County Economic Development and residents participating in the grant program.

Lease-Purchase Agreement: Mitch Obermueller, Bank of Tescott, presented a new lease-purchase agreement for the board to approve. Debora Smith moved to amend the motion from last week to change the lease-purchase agreement between the Bank of Tescott and Lincoln County for the purchase of the 2013 Case 580N backhoe to correct the amount to be \$66,000, seconded by Ryley Hembry. Motion carried.

Ambulance Service: Ambulance Service Director Brandon Cochran updated the board on department activities. The department will apply for a KRAF grant for a mechanical CPR device. Cochran related Lincoln and Mitchell counties will be offering a shared EMT class, with the classes being rotated weekly between the two counties. Anyone interested in becoming an EMT should contact Cochran at

785-524-5216 for additional details. The board discussed concerns with billing and picking up the mail in a timely manner.

- Emergency Management: Emergency Manager Jesse Knight provided an update on department activities, including the Sheriff's Department grant for the 800 MHz radio upgrade project. Knight related that old 800 MHz radios have been transferred to emergency management, and an individual in Salina has agreed to reprogram them so that the fire departments can utilize them. Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing cyber security, pursuant to K.S.A. 75-4319(2)(b)(12)(C) to discuss matters relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures, that protect: a public body or agency, public building or facility or the information system of a public body or agency, to reconvene in the courthouse commission meeting room with the commission, Emergency Manager Jesse Knight, County Clerk Dawn, and HR Felicia Strahm, seconded by Debora Smith. Motion carried. Time in: 9:49 a.m. Time out: 9:59 a.m.
- Executive Session:
- Reconvene: The chairman reconvened the meeting to regular session at 9:59 a.m. with no action taken.
- Emergency Management: Knight requested to be reappointed to the North Central Kansas Regional Homeland Security Council. Debora Smith moved that the Board of Commissioners appoint Jesse Knight to the North Central Kansas Regional Homeland Security Council, effective January 1, 2024, seconded by Ryley Hembry. Motion carried.
- Executive Session: Dennis Ray moved to recess into executive session for twenty minutes for the purpose of discussing (department head) employee evaluations, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to the reconvene in the courthouse commission meeting room, with the commission and HR Felicia Strahm, seconded by Debora Smith. Motion carried. Time in: 10:05 a.m. Time out: 10:15 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 10:15 a.m. with no action taken.
- Human Resources: Human Resource Officer Felicia Strahm discussed the part-time employee classification for the ambulance service. Strahm related that an employee has requested to transfer departments and that both department heads have agreed. The board asked that the department heads schedule a time on the agenda to visit with them regarding the request.
- Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing employee job responsibilities, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, HR Felicia Strahm, and County Clerk Dawn Harlow, seconded by Debora Smith. Motion carried. Time in: 10:35 a.m. Time out: 10:45 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 10:45 a.m. with no action taken.
- Transportation Bus: Clerk Harlow related that the 2016 transportation bus had an issue with the lift gate, which prevented the vehicle from being placed in gear. Kansas Truck Mobility provided instructions on overriding the safety feature, allowing the vehicle to be driven to Wichita for repairs.

- Letters of Support: Clerk Harlow provided letters of support for the Sylvan Senior Center. After discussion, the board declined to sign the letters of support and requested that the support letters be more generic to discuss only the specific grant application and project.
- PILOT Agreement Approved: Dennis Ray moved to approve the payment in lieu of taxes agreement between Lincoln County and Post Rock Windfarm, seconded by Ryley Hembry. Motion carried.
- Public Building Commission: Clerk Harlow discussed the Bank of Tescott interest rate quoted for the Public Building Commission's bank account. The board requested that Clerk Harlow also inquire about interest rates offered by Citizens State Bank.
- Adjourn: The chairman adjourned the meeting at 11:35 a.m. The next meeting will be at 8:30 a.m. Monday, December 18, 2023, in the courthouse commission meeting room.