

COMMISSIONER PROCEEDINGS

November 6, 2023

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Monday, November 6, 2023. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Debora Smith and Member Ryley Hembry present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Harold Flaherty, Rob Peschel, Dustin Florence, and Felicia Strahm.
- Correspondence: Correspondence: a flyer from Kansas Gas Service; company information from Road Groom; a calendar from Postalacity; a lease-purchase agreement; KAC, KCAMP, and KWORCC voting delegate forms; Resolutions; and a request from Slechta Enterprises to increase solid waste collection fees ten cents per household per month.
- Correspondence Action: Debora Smith moved to approve a lease-purchase agreement for First Rural Fire Department through Citizens State Bank to purchase a 2007 Ford F750 Brush Truck, seconded by Ryley Hembry. Motion carried. Dennis Ray moved to approve County Clerk Harlow as the voting delegate to KWORCC, KCAMP, and KAC, seconded by Ryley Hembry. Motion carried. Debora Smith moved to nominate Dawn Harlow to continue on the KCAMP board, seconded by Dennis Ray. Motion carried. Dennis Ray moved to approve Resolution 2023-19, adjustment for solid waste collection fees, seconded by Ryley Hembry. Motion carried.
- Resolution 2023-19: Resolution 2023-19: adjustment for solid waste collection fees, seconded by Ryley Hembry. Motion carried.
- Minutes Approved: Dennis Ray moved to approve October 31 and November 4 minutes as presented, seconded by Ryley Hembry. Motion carried.
- Resolution 2023-20: Dennis Ray moved to approve Resolution 2023-20 (pursuant to provisions of K.S.A. 75-1120(a), requesting the Director of Accounts and Reports to waive the requirement of said law as they apply to the year ended December 31, 2023, and that the financial statements and reports be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws), seconded by Debora Smith. Motion carried.
- Beverly Water Project: City of Beverly Mayor Harold Flaherty, with Rob Peschel, provided an update on the city's water well project. The City plans to refurbish the current water wells rather than drilling a new well. Current plans are to acidize and superchlorinate the wells and then view with a camera system to see what is causing the water issues.
- Law Enforcement: Sheriff Dustin Florence, with Human Resource Officer Felicia Strahm, presented the Sergeant job description for the board's review and approval. Florence related that an employee previously promoted did receive a raise for the promotion but was not brought to the board for approval. Florence suggested a minor increase as the employee's salary was previously adjusted during the evaluation process. Dennis Ray moved to approve the job description for the sergeant position along with a grade 32 on the pay scale, seconded by Ryley Hembry. Motion carried. Dennis Ray moved to appoint Clint Bailey as a sergeant for the Sheriff's Department, effective October 26, 2023, to a grade 32 step 12, at \$20.95 per hour, seconded by Ryley Hembry. Motion carried.

- Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing time clock policies pursuant to K.S.A. 75-43192(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room with the commission, HR Felicia Strahm, and County Clerk Dawn Harlow, seconded by Debora Smith. Motion carried. Time in: 9:45 a.m. Time out: 9:55 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 9:55 a.m. with no action taken.
- Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing time clock policies pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room with the commission, HR Felicia Strahm, and County Clerk Dawn Harlow, seconded by Debora Smith. Motion carried. Time in: 9:57 a.m. Time out: 10:07 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 10:07 a.m. with no action taken. Commissioner Hembry requested that Strahm obtain pricing to add biometric screening to the county time clocks. Employees should be completing change forms when they have missed punches and should be visible in the time clock when clocking in. Supervisors should complete the notes section when correcting employees' time.
- Human Resources: Human Resource Officer Strahm inquired if the board planned to change the employer/employee insurance match for full-time employees for the upcoming year. The board made no change; the county will continue to match at 90% for all dependent plans and the state maximum charge for single plans. Vision Care Direct insurance will continue to be offered as an option to employees as vision insurance is completely paid for by the employee. The board approved chamber bucks for annual Christmas gifts to employees. The board approved closing the courthouse to the public at noon on December 29 to close out the fiscal year. The chairman signed the Citizens State Bank ACH authorization form for staff members authorized to submit payroll direct deposits. Commissioner Ray related that recommendations to the handbook should be provided to the board to provide adequate time to prepare new handbooks.
- Adjourn: The chairman adjourned the meeting at 10:23 a.m. The next meeting will be at 8:30 a.m. Monday, November 13, 2023, in the courthouse commission meeting room.