

## COMMISSIONER PROCEEDINGS

March 16, 2020

- Call to Order:** The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, March 16, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann present. Member Alexis Pflugh was absent. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors:** Others present for portions of the meeting: Mona Gerstmann, Art Howell, Sharon Dohe, Cynthia Nelson, Ladonna Reinert, Howard Wehrman, Sarah Hageman, Brendan Mackay, Jeanne Goche, David Gerstmann, Rhonda Wright and Sonny Sager.
- Correspondence:** Correspondence: Commissioner Gabelmann gave an Emergency Management update regarding COVID-19; Cynthia Nelson provided information from the North Central-Flint Hills Area Agency on Aging regarding the meal program and related that the Lincoln Senior Center is not allowing dine-in but are delivering meals; phone message from Jay Hall, Kansas Association of Counties, relating that he would be willing to meet with the board regarding the Kansas Open Meetings Act and executive sessions; a letter of support for the Live Health Lincoln County coalition's grant application; bills for the nursing home; email from Art Howell requesting the board adopt a resolution concerning Article V; Jerold Hlad declined the appointment to the Lincoln County Hospital Board of Trustees; letter from the Kansas County Commissioners Association notifying a vacancy on the executive committee; a newsletter from OCCK; and an amendment to the agreement with TreanorHL to complete the courthouse assessment.
- Actions:** James Gabelmann moved to sign the addendum, seconded by Randy Lohmann. Motion carried. (Amendment to the Professional Service Agreement with TreanorHL for the courthouse assessment). Randy Lohmann moved to approve a letter of support for Live Lincoln County coalition's application for the Pathways to a Health Kansas grant program with Blue Cross Blue Shield, seconded by James Gabelmann. Motion carried. Randy Lohmann moved to approve the March 9, 2020 minutes as presented, seconded by James Gabelmann. Motion carried.
- Health Department:** Health Nurse/Administrator Ladonna Reinert presented the annual grant application signature page for the board's approval applying for the following grant funds in the total amount of \$18,912.74: Immunization Action Plan, Public Health Preparedness and State Formula. Randy Lohmann moved to approve the grant application, seconded by James Gabelmann. Motion carried.
- Executive Session:** Sara Hageman requested an executive session. Randy Lohmann moved to recess into executive session for five minutes for the purpose of discussing a status change of a nonelected employee, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel with HR Director (Hageman) and the county commission, to reconvene in the commission meeting room of the courthouse, seconded by James Gabelmann. Motion carried. Time in: 10:38 a.m. Time out: 10:43 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 10:39 a.m. with no action taken.
- Inquiry:** Sharon Dohe inquired about the purpose of the no construction vehicle signs posted on N 120<sup>th</sup> Rd.

**Highway Department:** Director of Highway Department Brendan Mackay presented gravel agreements and the stone arch bridge project agreements for the board's approval. James Gabelmann moved to approve the following gravel removal/purchase agreements: Timothy Shaw, expiring March 31, 2022; Jeremy Rosebrook & Holl Hill Ranch, expiring March 31, 2021; Thomas Alm and Glenna Alm, expiring March 31, 2022; Adis Wacker, expiring March 31, 2022; Barbara Holmes, expiring March 31, 2021; and Mary Joe Simmons Trust, expiring March 31, 2022, seconded by Randy Lohmann. Motion carried. Randy Lohmann moved to approve Plans, Specifications, and Contract Documents for Construction of Lincoln County Stone Bridge Repair Project No. 1603808-24, seconded by James Gabelmann. Motion carried. Mackay forwarded an email from Tanner Yost requesting a letter of support to be submitted with the grant application for Off-System Bridge OS 65 and also requesting citizens to consider writing letters of support. Mackay inquired if the two hours of time allowance for volunteer firefighters also apply to EMT's, the board affirmed it does but employees would not be paid from both departments; requested approval to attend the Kansas Highway Officials Association meeting in May, the board approved; provided an estimated cost of \$543,122.96 to purchase materials needed to improve county roads; provided the requirements for employees to move steps on the pay scale. Mackay requested a fifty cent per hour merit increase to Stephen Weber for completing excavator training and proficiently operating. James Gabelmann moved to accept the certification and recommendation by Brendan that Stephen Weber can operate proficiently and is certified to operate the excavator and to grant a fifty cent per hour raise, effective February 26, 2020, seconded by Randy Lohmann. Motion carried.

**Hospital:** Hospital Interim Administrator Jeanne Goche and Hospital Board of Trustee Board Member David Gerstmann provided information on operations of the hospital in response to COVID-19. The Lincoln Medical Clinic is open Monday through Friday, 8 – 5, the Sylvan Grove medical clinic is now closed; and they are currently researching the potential of offering tele-med. Goche related that the monthly meeting was moved to March 24. Gerstmann presented a Board of Trustees governance manual and K.S.A. 19-4609, which gives the commissioners authority to pay for and/or reimburse trustees training expenses and requested that the board consider allocating funds for training expenses.

**Recess:** The chairman recessed the meeting for lunch at 12:11 p.m. until 1:30 p.m.

**Reconvene:** The chairman reconvened the meeting to regular session at 1:26 p.m.

**Parcel and Tax Search on Website:** Sonny Sager, Thomson Reuters with County appraiser Rhonda Wright, provided the initial cost in the amount of \$25,980 and annual cost in the amount of \$6,152 to add the following features to the courthouse website: Tax Search, Parcel Search, Registered Parcel, and Document Module. Sager provided a presentation that identified each function and answered questions. Wright related that valuation notices were mailed on Friday March 13.

**Adjourn:** The chairman adjourned the meeting to regular session at 1:50 p.m. until 10:00 a.m. Monday, March 23, 2020 in the commission meeting room of the courthouse.