

COMMISSIONER PROCEEDINGS

August 31, 2009

Call to Order:

The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, August 31, 2009. Chairman Steve Errebo called the meeting to order at 8:00 a.m. with Vice-Chairman Al Joe Wallace and Member Terry Finch present. County Clerk Dawn Harlow was in attendance.

Visitors:

Others present for portions of the meeting: Ladonna Reinert, Rodney Job, Wendy Gronau, Russ Black, Les Richards, Larry Meitler, Michel O'Hare and John Cashatt.

H1N1 Update:

Health Nurse/Administrator Ladonna Reinert and Emergency Manager Rodney Job updated the board on H1N1 flu activities. Reinert related that the Health Department will be administering annual flu shots at the schools on September 9 & 10, Sylvan Grove Senior Center on September 10 and will accept walk-ins at the health department on September 11. Reinert discussed other activities to which they were considering having flu shot clinics in conjunction with. Reinert provided a draft of a proposed illness policy.

Ambulance Service:

Ambulance Service Director Wendy Gronau reported that Roxann Zachgo has completed her first year of service and requested the customary salary increase. Al Joe Wallace moved to grant Roxann Zachgo a twenty-five cent per hour merit increase for the completion of the first year of service, effective August 26, 2009 seconded by Terry Finch. Motion carried. Gronau presented an updated policy for entering data into the State's data collection program. The board reviewed and made changes to the policy. Gronau inquired if it was appropriate for full-time staff to teach CPR and/or First Aid classes while on duty. The group discussed problems associated with this practice as the instructors are teaching the classes as contracted instructors and not as county employees; and whether it would be feasible to have all future CPR & First Aid classes provided by the Ambulance Service and that all instructors, who are Ambulance Service staff, be compensated their normally rate of pay as County employees and not as contracted instructors while teaching these classes.

Salary Increase  
Approved:

Law Enforcement:

Sheriff Russ Black with Undersheriff Les Richards related that they had hired Jessica Flaherty as a part-time per-need emergency communications officer and requested that the board set the starting wage at \$10.05 per hour. Terry Finch moved to set the starting wage for part-time per-need emergency communications officer Jessica Flaherty at \$10.05 per hour, upon completion of pre-employment testing, seconded by Al Joe Wallace. Motion carried. Black and Richards discussed the cost of servicing patrol units.

Starting Wage  
Approved:

Highway Department:

Road Supervisor Larry Meitler and Assistant Road Supervisor Michel O'Hare reported on highway department projects, noting that the Hi-Plains Sand has completed chip sealing the Westfall Rd. Meitler noted that the bridge crew would like to have a smaller power hammer for the crane and that the smaller hammer that the county previously

owned and sold is now available for repurchase in the amount of \$500.00. The board approved the purchase of the smaller hammer. O'Hare related that John Cashatt, Schwab Eaton P. A. will be attending the meeting later this date to present a proposal for consulting construction engineering services on the N 280<sup>th</sup> Rd road slide project. O'Hare provided pictures of a single axel plow truck that is available for sale on purplewave.com. Commissioners forwarded road requests received within their respective districts.

Consulting Construction Engineer Proposal Approved: John Cashatt, Schwab-Eaton, P.A. presented a proposal for consulting construction engineering services for the N 280<sup>th</sup> Rd road slide project, noting that the estimated cost of \$34,902.42 is higher than that bid for bridge projects, due to the following factors: working days and that the firm must be on site to inspect materials every day that the contractor is on site completing dirt work. Terry Finch moved to approve submitting to the State, Schwab-Eaton, P.A.'s proposal for consulting construction engineering services on the N 280<sup>th</sup> Rd road slide project, seconded by Al Joe Wallace. Motion carried.

Sealed Bids Opened: The board opened the sealed bids received for two parcels of county owned property as follows: Tract One - building, personal property, and a tract of land in the SE1/4 Section 36, Township 11 South, Range 8 West, in Lincoln County, Kansas described as follows, beginning 1072.5 feet West and 60.4 feet South of the Northeast corner of the SE1/4 of Section 36, Township 11 South, Range 8 West thence 244.6 feet South, thence 100 feet West, thence 244.6 feet North, thence East along the South right-of-way line of K-18 to the point of beginning, one bid received from Richard Schultz in the amount of \$1,003.33; and Tract Two - a tract of land beginning at the Southwest corner of Section 6, Township 12 South, Range 7 West, thence North a distance of seventy feet, thence East a distance of one hundred twenty-nine feet, thence South a distance of Seventy feet, thence West a distance of one hundred twenty-nine feet to the point of beginning, one bid received from Doug Lebien in the amount of \$450.00. Terry Finch moved to delay a decision on selling Tract 1 and Tract 2 for a couple of weeks, seconded by Al Joe Wallace. Motion carried.

Budget Hearing: The chairman opened the budget hearing at 10:18 a.m. to hear and answer objections to the proposed use of funds and the amount of ad valorem tax levied for the following 2010 Fire District's proposed budgets: Barnard Rural Fire District, Beverly Rural Fire District, First Rural Fire District, Hunter Rural Fire District and the Sylvan Grove Rural Fire District; and the following 2010 Cemetery District's proposed budgets: Free Mission Cemetery District, Rosette Cemetery District, Spillman Cemetery District and Vesper Cemetery District with no one present. With no others appearing the chairman closed the budget hearing at 10:30 a.m. Al Joe Wallace moved to approve and adopt the following 2010 Fire District budgets as published: Barnard Rural Fire District, Beverly Rural Fire District, First Rural Fire District, Hunter Rural Fire District and the Sylvan Grove Rural Fire District; and the following 2010 Cemetery District budgets as published: Free Mission Cemetery District, Rosette Cemetery District, Spillman Cemetery District and Vesper Cemetery District, seconded by Terry Finch. Motion carried.

Fire Districts & Cemetery Districts 2010 Budgets Approved:

- Health Department: Health Nurse/Administrator Reinert presented an agreement for administrative cooperation for the board's approval. Terry Finch moved to enter into an administrative cooperation agreement whereby the Lincoln County Health Department will conduct the WIC Program as a sub-agency for the Lincoln County Health Department WIC Program, seconded by Al Joe Wallace. Motion carried. Reinert presented the Public Health Preparedness & Response contract for the board's approval and provided a budget detailing how the money will be utilized. Al Joe Wallace moved to enter into a contract with the Kansas Department of Health and Environment for \$9,355.00 in Public Health Emergency Preparedness funds, seconded by Terry Finch. Motion carried. Reinert discussed how the department would be utilizing H1N1 flu grant money, with one possible purchase being a refrigerator to house the H1N1 flu vaccines.
- Residential & Business Solid Waste Disposal Rates: Clerk Harlow reviewed the rates charged to businesses and residents for solid waste disposal from 1994 to the current proposed increase. The group discussed that businesses being charged by the pound, currently pay \$.04 per pound, but had the businesses rates increased along with the increased residential and fee paid by businesses who pay the minimum, that the per pound rate with the proposed rate increase would be \$.06 per pound, a significant increase to large volume businesses. After discussion, Terry Finch moved to increase the per pound rate charged to businesses at \$.05 per pound, effective January 1, 2010, seconded by Al Joe Wallace. Motion carried. Clerk Harlow will prepare the necessary Resolution to increase the solid waste disposal fees for residential households and businesses for approval at the September 8, 2009 meeting.
- Correspondence Approved: Al Joe Wallace moved to approve correspondence to North Central-Flint Hills Area Agency on Aging committing \$1,404.00 to Senior Care Act funding, seconded by Terry Finch. Motion carried.
- CDBG Grant Project 08-PF-617/Change Order No. 1: Terry Finch moved to approve Change Order No. 1 in the amount of \$1,395.00 for CDBG grant project 08-PF-617, Sylvan Grove Rural Fire District fire station project, seconded by Al Joe Wallace. Motion carried.
- Resolution 2009-20: Al Joe Wallace moved to approve and adopt Resolution 2009-20, authorizing the issuance and delivery of \$76,000 principal amount of no-fund warrants, series 2009, for Fire District No. 5, Lincoln County, Kansas (Sylvan Grove Rural Fire District); providing for the levy and collection of an annual tax for the purpose of paying the principal and interest on said warrant as it becomes due; and making certain covenants with respect thereto; and to allow the chairman to sign all necessary documents to complete the issuance of the no-fund warrant, including the Transcript of Proceedings and the No-Fund Warrant, Series 2009, seconded by Terry Finch. Motion carried.
- Resolution 2009-21: Al Joe Wallace moved to approve and adopt Resolution 2009-21, adopting procurement procedures when utilizing Community Development Block Grant funds, seconded by Terry Finch. Motion carried.

Salary Increase Approved: Terry Finch moved to grant Francis Strutt a fifty cent per hour merit increase for the completion of the first six months of employment, effective August 26, 2009, seconded by Al Joe Wallace. Motion carried.

Payroll & Accounts Payable Approved: Terry Finch moved to approve August gross payroll warrants in the amount of \$154,195.05 and August accounts payable warrants in the amount of \$308,435.38, seconded by Al Joe Wallace. Motion carried.

Minutes Approved: Al Joe Wallace moved to approve and adopt the minutes of the August 24, 2009 regular meeting as presented seconded by Terry Finch. Motion carried.

Adjourn: With no further business to come before the board the chairman adjourned the meeting at 12:15 p.m. until 8:00 a.m. Tuesday, September 8, 2009 in the commission meeting room of the courthouse.