

COMMISSIONER PROCEEDINGS

August 30, 2021

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room Monday, August 30, 2021. Chairman Randy Lohmann called the meeting to order at 8:30 a.m. with Vice-Chairman Dennis Ray and Member Darrell Oetting present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Dale Hlad, Roberta Turner, Kathy Anderson, Rhonda Wright, Brandon Cochran, Frank Lamb, Sarah Hageman, and Forrest Rhodes (via telephone).
- Correspondence: Correspondence: a sales flyer from Oklahoma LED; a packet of information concerning the Kansas Nebraska Heritage Area; bills for Lincoln Park Manor; a brochure from a Pipeline Association; a resignation from Shelia Shirley from the Lincoln County Council on Aging; and delinquent solid waste accounts.
- Audit Letter: Clerk Harlow provided a management letter to the auditors for the board to approve and noted that the draft audit is available in the Clerk's Office for commissioners to review. Dennis Ray moved to allow the chairman to sign the management representation letter to Lindburg Vogel Pierce Faris, Chtd in Hutchinson, seconded by Randy Lohmann. Motion carried.
- Highway Department: Director of Highway Department Dale Hlad reported on department activities. Hlad discussed bridge/ culverts that are failing and provided pricing to purchase bridge plank and sheeting. Hlad also provided comparison pricing for a railroad tank car and a tube for one of the projects. After discussion, the board authorized Hlad to purchase the tube from JJ Drainage, the rail car, and the materials needed to complete bridge repairs. Commissioner Ray forwarded concerns received regarding portions of N 220th Rd. Commissioner Oetting issued a concern regarding the condition of roads and the timing of when roads are graded within his district.
- Upcoming Public Meeting: Commissioner Lohmann reminded the board of the meeting regarding the Comprehensive Plan on Tuesday, August 31, beginning at 6 p.m., and requested that Clerk Harlow notice the potential meeting.
- Minutes Approved: Darrell Oetting moved to accept the minutes for August 23 as written, seconded by Dennis Ray. Motion carried.
- Meeting Updates: Commissioner Lohmann provided an update on the Hospital Board of Trustees meeting.
- Transportation Bus: Transportation Bus Driver Roberta Turner introduced part-time driver Kathy Anderson. Turner reported that she located a translator willing to help the service when needed. The bus is one of two services in the region still restricted to out-of-town one passenger medical visits only. Turner is still working on handbook updates but will need to advertise changes, allowing public comment for thirty days.
- Ambulance Service: Ambulance Service Director Brandon Cochran discussed the following: 235 calls this year through August 27; both Zoll monitors are now in service and staff has been trained; inventory on all trucks will be the same with supplies packed in the same compartments on each vehicle; garage door motor needs replaced; has contacted an electrician to repair lights and has also

asked that a drop line be installed the bay rather than using electrical cords; and that they picked up the copier and has requested Eagle to install. Cochran related that part-time employee Deedra Stertz was getting close to the 1,000-hour maximum and inquired if she could exceed the hours. After discussion, Human Resource Officer Sarah Hageman will contact the insurance company to determine the minimum hours worked before being required to offer health insurance and contact KPERS to determine requirements to add if this is a one-time event. Cochran provided a list of equipment and pricing that the department would like considered when the county identifies the distribution of the ARPA funds.

- Emergency Management: Emergency Manager Frank Lamb requested the chairman sign the Local Emergency Operation Plan Concurrence, allowing the EOP to get reviewed by the State. Randy Lohmann moved to sign the Local Emergency Operations Plan to send to the State for plan review, seconded by Darrell Oetting. Motion carried. Lamb requested clarification on the location and electrical needs for each emergency siren.
- Human Resources: Human Resource Officer Sarah Hageman updated the board on department activities and provided department head timecards for the board to review. Dennis Ray moved to approve Payroll Approved: payroll in the amount of \$209,122.71, seconded by Darrell Oetting. Motion carried.
- Executive Session: Randy Lohmann moved to recess into executive session for forty-five minutes for the purpose of discussing EEOC complaint issues with attorney Forrest Rhodes, pursuant to K.S.A. 75-4319(2)(b)(2) for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship, to reconvene in the courthouse commission room with the commission, HR Director (Hageman) and Attorney Forrest Rhodes, seconded by Dennis Ray. Motion carried. Time in: 11:04 a.m. Time out: 11:49 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 11:49 a.m. with no action taken.
- Human Resources: Hageman inquired about paying the \$25 additional compensation to the employee responsible for operating and cleaning the oil distributor. The board approved the continuation of the extra pay.
- Accounts Payable: Dennis Ray moved to approve August accounts payable in the amount of \$648,598.63, seconded by Randy Lohmann Motion carried.
- Council on Aging: Darrell Oetting related that Mike Schrant had approached him regarding financial support for the Sylvan Senior Center from the Council on Aging. Commissioner Ray provided an update on the Council on Aging Board meeting.
- ARPA Funds: The board discussed ARPA funding. Clerk Harlow provided the listing of expenditure categories available for the board to identify which categories they are interested in funding.
- Road Request: Clerk Harlow provided a road repair request on Deer Dr west of 280th received from David Westerman. The board requested that the information be forwarded to the highway department.
- Adjourn: The chairman adjourned the meeting at 12:28 p.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. Tuesday, September 7, 2021.