

COMMISSIONER PROCEEDINGS

August 19, 2024

- Call to Order: The Lincoln County Board of Commissioners met in the courthouse commission meeting room on Monday, August 19, 2024. Chairman Dennis Ray called the meeting to order at 8:30 a.m. with Vice-Chairman Debora Smith present and Member Ryley Hembry absent. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Jesse Knight, Joe Conway, Dale Hlad, and Felicia Strahm.
- Correspondence: Correspondence: a response from the Kansas Department of Transportation concerning the noncompliant salvage area at the corner of N 120th Rd and E Hwy 18; mid-month accounts payable; a bid for building a lean-to onto the north side of the recycling center; a letter from Central Kansas Mental Health Center with a recommendation for board appointment; bills for Lincoln Park Manor; and information from Pipeline Association for Public Awareness.
- Commissioner Arrives: Commissioner Hembry arrived at 8:57 a.m.
- Emergency Management: Emergency Management Jesse Knight provided an update on the Command Trailer/Mobile Clinic project.
- Executive Session: Dennis Ray moved to recess into executive session for fifteen minutes for the purpose of discussing public works employees, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room, with the commission, Public Works Director Dale Hlad, HR Felicia Strahm, and County Clerk Dawn Harlow, seconded by Dennis Ray. Motion carried. Time in: 9:17 a.m. Time out: 9:32 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 9:32 a.m. with no action taken.
- Executive Session: Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing public works employees, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the courthouse commission meeting room with the commission, Public Works Director Dale Hlad, HR Felicia Strahm, and County Clerk Dawn Harlow, seconded by Debora Smith. Motion carried. Time in: 9:34 a.m. Time out: 9:44 a.m.
- Reconvene: The chairman reconvened the meeting to regular session at 9:44 a.m. with no action taken.
- Human Resources: Human Resource Officer Felica Strahm updated the board on interactions with BeneBlock and the short-term disability plan. Strahm related that there has not been a lot of interest in the positions available in the clerk's office, appraiser's office, and transportation bus. Clerk Harlow provided a breakdown for payroll and benefits for the transportation bus grant. The group discussed whether it would be more appropriate to hire a full-time employee in the Clerk's Office and ask that employee to assume the administrative responsibilities for the transportation bus, and then hire additional part-time bus drivers. Harlow requested an executive session to answer questions regarding applicants that were interviewed for the part-time position. Dennis Ray moved to recess into executive session for ten minutes for the purpose of discussing county clerk employees, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel

matters of nonelected personnel, to reconvene in the courthouse commission meeting room with the commission, HR Felicia Strahm, and County Clerk Dawn Harlow, seconded by Ryley Hembry. Motion carried. Time in: 10:10 a.m. Time out: 10:20 a.m.

- Reconvene: The chairman reconvened the meeting to regular session at 10:20 a.m. The board approved advertisement of a full-time clerk/secretary in the County Clerk's Office with blended responsibilities to also include the administrative duties of the transportation bus including dispatching, scheduling, and grant administration. Strahm will reach out to interviewed applicants.
- Accounts Payable Approved: Dennis Ray moved to approve mid-month accounts payable in the amount of \$49,793.49, seconded by Ryley Hembry. Motion carried.
- Board Appointment: Debora Smith moved to appoint Nikki Flinn to the Central Kansas Mental Health Board, seconded by Ryley Hembry. Motion carried.
- Minutes Approved: Dennis Ray moved to approve August 12, 2024, and August 14, 2024, minutes as presented, seconded by Ryley Hembry. Motion carried.
- Adjourn: The chairman adjourned the meeting at 11:13 a.m. The next meeting will be in the courthouse commission meeting room at 8:30 a.m. on Monday, August 26, 2024.