

COMMISSIONER PROCEEDINGS

June 29, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, June 29, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. County Clerk Dawn Harlow was in attendance as recording secretary.
- Visitors: Others present for portions of the meeting: Alan Hunter, Tami Kerth, Brendan Mackay, Taylor Lebien, Sarah Hageman, Rhonda Wright, Kelly Larson, and via telephone Ladonna Reinert.
- Correspondence: Correspondence: a letter from Glenn Ringler regarding conditions of county roads; telephone message from John Grace; letter from Kansas Historical Society noting the inclusion of properties to the Lincoln City Downtown Historic District; NCK CASA 2021 budget request; bills for Lincoln Park Manor; Lincoln Senior Center 2021 budget request and friendship meal provided for this year; Lincoln County Treasurer 2021 budget request; email from Mr. Petersen requesting a phone call; letter from KCAMP regarding our deductible and confirmation of each claim; and an email from Tanner Yost regarding the storage building north of the courthouse.
- Discussion: The board discussed using WEB funds to purchase rock and the need to work on the RFP to sell the nursing home.
- Inquiry: Alan Hunter inquired about the status of his request for culvert replacement in Indiana Township.
- Budget Request: Register of Deeds Tami Kerth presented the department's 2021 budget request and answered questions.
- Budget Request: Clerk of the District Court Taylor Lebien presented the department's 2021 budget request and answered questions.
- Highway Department: Director of Highway Department Brendan Mackay related that Tanner Yost, Kirkham Michael had advised that they not replace or remove the tubes regarding Alan Hunter's request. The board forwarded the letter received from Glenn Ringler and a request from McBride to remove materials from his land that washed from a county road between 140th & 150th, on Iron Dr. Mackay presented bids to replace the roof at the Sylvan shop. The board approved the bid from Uhl Construction in the amount of \$6,569.64. The board reviewed the email from Yost regarding the storage building north of the courthouse, suggesting that the southwest corner be tuckpointed, the downspout moved, and the pavement repaired. The board requested that Mackay seek bids from contractors to tuckpoint the storage building, and the highway department will make the other repairs. Mackay related that after inspecting the two tractors from KanEquip, they decided to purchase a different model of the Case-IH tractor, which cost less than the bid approved last week. Alexis Pflugh moved to amend the approval for the KanEquip purchase for the highway department tractors in the new amount of \$86,974.38, seconded by James Gabelmann. Motion carried. Mackay requested that the board amend the June 15 minutes. Alexis Pflugh moved to amend the minutes from June 15 under the highway department striking "since the department will not be chip sealing", seconded by James Gabelmann. Motion carried. Mackay inquired about the status of the Prairieview Estates

requests; Commissioner Pflugh related that she had not had the opportunity to speak to all landowners and would like to prior to deciding. The group discussed Larry Spear's request; Mackay will contact the landowner regarding the matter. Mackay presented the department's 2021 budget request.

Executive Session: Alexis Pflugh moved to recess into executive session for ten minutes for the purpose of discussing employee job performance and protocol, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel to reconvene in the commission room, with the commissioners and Highway Department Director (Mackay), seconded by James Gabelmann. Motion carried. Time in 11:29 a.m. Time out: 11:39 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 11:39 a.m. with no action taken. The board approved changing the meeting schedule with Highway Department staff to every other week with an hour appointment beginning July 13.

Budget Request: County Clerk Dawn Harlow presented the office and the Election fund's 2021 budget requests and answered questions.

Budget Request: County Appraiser Rhonda Wright presented the office's 2021 budget request.

Executive Session: Human Resource Officer Sarah Hageman requested an executive session to discuss negotiations and applications. Alexis Pflugh moved to recess into executive session for the purpose of discussing hiring new employees, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel, to reconvene in the commission room with the commission and Sarah Hageman HR Officer, seconded by James Gabelmann. Time in: 11:57 Time out: 12:17 p.m.

Reconvene: The chairman reconvened the meeting to regular session 12:17 p.m. with no action taken. Randy Lohmann moved to hire Cody Flinn for the Noxious Weed part-time position at \$12 per hour, seconded by Alexis Pflugh. Motion carried. Randy Lohman moved to amend the motion as seasonal position, seconded by Alexis Pflugh. Motion carried.

Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing employee conduct, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected person to reconvene in the commission room, with the commission board and Sarah Hageman Human Resource Officer, seconded by James Gabelmann. Motion carried. Time in: 12:21 p.m. Time out: 12:26 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 12:26 p.m. with no action taken.

Human Resources: Human Resource Officer Hageman inquired if the board would like her to budget for all department employment ads or whether the expense should be charged to individual departments. The board related that each department will be responsible for their employment advertisements. The board requested that Hageman provide a report on her continuing education at the end of each year. The group discussed the status of the transportation bus.

Payroll Approved: James Gabelmann moved to approve payroll dated 6/25/2020 in the amount of \$207,198.59, seconded by Randy Lohmann. Motion carried.

- Accounts Payable: James Gabelmann moved to approve accounts payable for the 26th of June in the amount of \$323,714.00, seconded by Randy Lohmann. Motion carried.
- Minutes Approved: Randy Lohmann moved to approve the June 22, 2020 minutes as corrected, seconded by James Gabelmann. Motion carried.
- Health Department: Health Nurse/Administrator Ladonna Reinert reported that Lincoln County has received its first case of COVID-19, however the individual has been out of the state since March. The state reports positive cases in the county to which the individual claims permanent residency. Reinert related that the State will decide as to where the case will be recorded, but as of today's date they have reported it in Lincoln County.
- SPARK Funding: Commissioner Gabelmann provided information on SPARK and CARES act funding that will be made available to Lincoln County. Gabelmann reviewed the timelines and requirements which include appointing a point of contact, adopting a resolution accepting the funds, and submitting a plan. Gabelmann recommended that the board appoint a committee of seven members to assist and identified individuals that would be willing to serve on the committee. The group discussed what the funding could be used for and what the responsibilities of the committee would be. Alexis Pflugh moved to approve Leann Bishop as the CRF point of contact and submission signatory until the board appoints an administrator, seconded by Randy Lohmann. Motion carried.
- Nursing Home/Hospital: The board discussed the nursing home and the hospital.
- Adjourn: The chairman adjourned the meeting at 2:28 p.m. until 10:00 a.m. Monday, July 6, 2020 in the commission meeting room of the courthouse.