

COMMISSIONER PROCEEDINGS

July 6, 2009

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, July 6, 2009. Chairman Steve Errebo called the meeting to order at 8:00 a.m. with Vice-Chairman Al Joe Wallace and Member Terry Finch present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Rodney Job, Anna Marie Wolting, Debora Zachgo, Larry Meitler, Michel O'Hare, Hal Byarlay, Marci Metz, Allan Serrien, Loren Harris, Bob Turner, Jennifer O'Hare, Ladonna Reinert, Les Richards and Russ Black.
- Emergency Management: Emergency Manager Rodney Job presented his department's 2010 budget proposal in the amount of \$55,525.00 which is \$7,365.00 more than the 2009 approved budget of \$48,160. Job requested approval to purchase a vehicle mounted laptop tray in the amount of \$350.00. The board approved the request.
- Executive Session: Human Resource Officer Debora Zachgo requested an executive session to discuss personnel. Terry Finch moved to recess into executive session for fifteen minutes from 8:38 a.m. – 8:53 a.m. for the purpose of discussing personnel matters of non-elected personnel with Human Resource Office Zachgo and County Clerk Harlow present, seconded by Al Joe Wallace. Motion carried.
- Reconvene: The chairman reconvened the meeting to regular session at 8:53 a.m.
- Highway Department: Road Supervisor Larry Meitler with Assistant Road Supervisor Michel O'Hare reported on highway department projects. Meitler related that an applicant has accepted the Truck Driver position, but will not start until August 3. O'Hare informed the board that he submitted the County's five year bridge plan, not realizing that the board must approve the submission, and that he has contacted the State to determine what should be done to correct the error. The group discussed which projects should be included in the five year bridge plan.
- Executive Session: Terry Finch moved to recess into executive session for five minutes from 9:36 a.m. – 9:41 a.m. for the purpose of discussing personnel matters of non-elected personnel with Road Supervisor Meitler, Assistant Road Supervisor O'Hare and County Clerk Harlow present, seconded by Al Joe Wallace. Motion carried.
- Reconvene: The chairman reconvened the meeting to regular session at 9:41 a.m.
- Transportation Bus: Anna Marie Wolting, Transportation Bus Board discussed a salary concern in which a new bus employee's wage will surpass the wage of the Bus Coordinator when awarded the completion of the first year salary increase and inquired how to handle the situation.
- Wage Adjusted: After discussion, Al Joe Wallace moved to grant Gerald Philbrick a fifty-five cent per hour salary adjustment, effective June 26, 2009, seconded by Terry Finch. Motion carried.

- Register of Deeds:** Register of Deeds Tami Kerth presented her office 2010 budget proposal of \$42,160.00 which is \$716.00 more than the 2009 approved budget of \$41,444.00.
- Recess:** The chairman recessed the meeting at 10:15 a.m. to act as fence viewers in Indiana Township.
- Reconvene:** The chairman reconvened the meeting at 10:39 a.m. to at act as fence viewers, to view a barbed wire fence and cedar tree fence line in Section 20 in Indiana Township, with County Attorney Jennifer O'Hare, Allan Serrien, Loren Harris, Bob Turner, Larry Meitler and Michel O'Hare present. Loren Harris related that the one wire fence was erected due to the adjacent tenant tilling out his cedar trees that have now been planted for a third time. Harris feels that the property line should be surveyed with landowners sharing in the cost, as he believes that his trees are not encroaching upon the adjacent landowners property. The chairman relayed to Harris what a legal fence is defined as by State Statute.
- Recess:** The chairman recessed the meeting at 10:57 a.m.
- Reconvene:** The chairman reconvened the meeting to regular session at 11:25 a.m. in the commission meeting room of the courthouse.
- Health Department:** Health Nurse Administrator Ladonna Reinert updated the board on the H1N1 Virus, noting that a vaccination should be available in October. Reinert discussed having a Point of Dispensing (POD) site for administering both the flu and H1N1 vaccinations to fulfill training requirements, but noted that it might be necessary to hold the clinic on a Saturday. Reinert discussed an unsigned letter received concerning child care licensing; and her concerns regarding the North Central-Flint Hills Area Agency on Aging's program administration.
- Law Enforcement:** Sheriff Russ Black and Undersheriff Les Richards reported that Keith Phillips has completed his first six months of employment and requested the customary salary increase. Terry Finch moved to grant Keith Phillips a fifty cent per hour merit increase for the completion of the first six months of employment, effective June 26, 2009, seconded by Al Joe Wallace. Motion carried. Black related that they are planning on purchasing a vehicle this month, per their budget.
- Courthouse Security System:** Undersheriff Les Richards presented an agreement from File Safe with changes as specified and agreed to on June 29. Terry Finch moved to accept the proposal from File Safe for a Courthouse security system in the amount of \$13,039.00, seconded by Al Joe Wallace. Motion carried.
- 800 MHz Radio Upgrade Project:** Undershiff Richards updated the board on the 800 MHz radio rebanding project, which includes the Sheriff's department replacing mobile units and Nextel Sprint replacing handheld units; the group discussed financing options to assist with the purchase of the mobile units at an approximate cost of \$45,000.00.

- LEPP Fees Set: Clerk Harlow forwarded an inquiry from Saline County Sanitarian Jo Funk, concerning whether the board had made a decision about increasing the Local Environment Protection Program's (sanitary code) inspection fees charged by the Salina-Saline County Health Department to inspect lagoons, septic systems and water wells. After discussion the board approved increasing the inspection fees to \$150.00.
- Tax Abatements: Al Joe Wallace moved to allow tax abatements 2008-27 and 2008-28 in the amount of \$37.22, seconded by Terry Finch. Motion carried.
- Program Purchase Approved: Clerk Harlow presented a bid to purchase a neighborhood revitalization program that will alleviate the manual calculation of neighborhood revitalization rebates. Al Joe Wallace moved to approve the purchase of Komtek Systems Neighborhood Revitalization Program in the amount of \$6,000.00, seconded by Terry Finch. Motion carried.
- Minutes Approved: Al Joe Wallace moved to approve and adopt the minutes of the June 29, 2009 regular meeting as presented, seconded by Terry Finch. Motion carried.
- Adjourn: With no further business to come before the board the chairman adjourned the meeting at 12:31 p.m. until 8:00 a.m. Monday, July 13, 2009 in the regular meeting of the courthouse.