

COMMISSIONER PROCEEDINGS

August 26, 2019

- Call to Order:** The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, August 26, 2019. Chairman Alexis Pflugh called the meeting to order at 10:00 a.m. with Vice-Chairman Randy Lohmann and Member James Gabelmann present. County Clerk Dawn Harlow was in attendance.
- Visitors:** Others present for portions of the meeting: Ray Rasmussen, Cynthia Nelson, Shawn Esterl, Norman Mannel, Sharon Dohe, Jeannie Fern, Howard Wehrmann, Mona Gerstmann, Sheryl Budke, Leann Bishop, Tanner Yost, Ladonna Reinert, James Weber, Melody Granzow, Lana Houston, Jyll Phillips, Bill Houston, and Pam Morgan.
- Correspondence:** Correspondence: Clerk Harlow provided a list of delinquent solid waste accounts that were sent a notice regarding a public hearing to be held September 16, 2019 at 10:30 a.m. to dispute assessment of the accounts to the tax roll; Commissioner Lohmann spoke with Jesse Meyer, City of Lincoln regarding the bridge on E Lincoln Ave adjacent to the city park; Commissioner Lohmann discussed the fire doors at the Nursing Home; Commissioner Gabelmann related that John Grace had visited with him regarding options for future lessee's and provided some options, and that Grace also showed him a check for the back rent and related that he would give it to the county once the fire doors are replaced. The board attempted to contact the company that was contracted to replace the fire doors.
- LEP Program:** Shawn Esterl, Saline County Planning & Zoning presented the 2nd quarter 2019 Local Environmental Protection Program (LEPP) performance report for services being provided within the county. Esterl detailed services that the agency provides including the following: septic system and water well inspections, water and radon testing, and school inspections. Esterl noted that approximately 14% of his time is spent in Lincoln County, and that the amount that the county's contracted rate covers labor, benefits, supplies and equipment costs.
- County Computer System:** Cheryl Budke, Nex-Tech reported that the county's managed services contract will expire at the end of September and that she is working with departments to determine needs. Budke explained why there is an importance to replace all Windows 7 computers and that they will not be able to offer managed services if the equipment is not updated as the computers will pose a security risk to each buildings network.
- Highway Department:** Tanner Yost, Kirkham Michael provided a prioritized list of bridges, and a map, that could benefit from tuck pointing, which was created from the most recent inspections by needs and amount of daily traffic. James Gabelmann moved to have them prepare a request for proposal for the Denmark group of bridges, seconded by Randy Lohmann. Motion carried. Yost inquired about the status of the Agreement for Engineering Services to inspect the four bridges that require an annual inspection and provided the agreement that was presented in July. Randy Lohmann moved to have Kirkham Michael complete the annual bridge inspections by October 4, seconded by Alexis Pflugh. Motion carried. (Agreement for Engineering Services FAS & Off-System Bridge Inventory and Appraisal to conduct the annual inspection of four bridges). Yost provided pictures of a structure on E Rye Dr, and presented an estimated cost to replace the structure with a 10-ft tanker. Yost provided information on the Kansas Local Bridge Improvement Program (KLBIP) that was reinstated to replace and rehabilitate deficient bridges, a county can qualify for

\$150,000 and if the county closes a bridge they can qualify for an additional \$50,000. Alexis Pflugh moved to approve Tanner Yost submitting the application for RS 240, seconded by James Gabelmann. (KLIBP Application) Yost related that he will be meeting with a motor grader operator concerning a landslide on N 280th Rd. The board requested that Yost look at the following items: E Lincoln Ave Bridge; and the status of the reclamation plan for the Block gravel pit.

Recess/Reconvene: The chairman recessed the meeting for five minutes from 12:10 p.m. – 12:15 p.m. The chairman reconvened the meeting to regular session at 12:15 p.m.

Emergency Management: Health Nurse/Administrator Ladonna Reinert reported on the following Emergency Management items: EMPG Grant application is due September 15; Hunter siren replacement total project cost is \$37,930, received a Dane Hansen Foundation grant in the amount of \$15,000, Solomon Valley Community Foundation grant in the amount of \$4,583, and that additional grants have been applied for from G.L. Huyett and Post Rock Community Foundation; all incident management team (IMT) equipment has been transferred to Ottawa County; update on the Mitigation Plan meeting; that she had requested that Dohe take down the Emergency Management Facebook page as it is linked to his personal page; and that she will change the message on the answer machine.

Email Approved: The board gave Commissioner Pflugh permission to email Ashley Sperry regarding the nursing home fire doors.

Hospital: Steve Granzow, Lincoln County Hospital CEO expressed his dissatisfaction with changes to the county's budgeting process, that an election approved a mill levy rate up to 10.86 mills, and formally requested that the board give the Lincoln County Hospital \$620,000 or the 10.86 mills whichever is larger. The board informed Granzow that the County's proposed 2020 budget includes an allocation of \$500,000.

Public Building Commission Meeting: The board scheduled a Public Building Commission meeting, September 3, 2019 at 9:00 a.m. in the commission meeting room of the courthouse.

Emergency Management: Eric Stewart, KDEM Regional Coordinator for North Central Kansas and the metro area, stated that the county needs to appoint an interim Emergency Manager and a Proclamation needs submitted to the State naming the interim as soon as possible. Stewart related that the State is moving away from shared emergency managers and recommended against filling the interim position with the Sheriff or the Commissioners.

Executive Session: Alexis Pflugh moved to enter into executive session for five minutes for the purpose of discussing an interim appointment pursuant to 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel with the County Clerk (Harlow) and the Commission to reconvene in the commission meeting room, seconded by James Gabelmann. Motion Carried. Time in: 1:32 p.m. Time out: 1:37 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 1:37 p.m. with no action taken. The board authorized Commissioner Pflugh to contact an individual regarding accepting the position of interim Emergency Manager. Commissioner Pflugh will call a special meeting this week if the individual is interested in accepting the interim position.

Emergency Management: Commissioner Lohmann related that individuals had expressed to him that we should replace the engine in the Emergency Management Vehicle, so he contacted Jarod Spear regarding the estimated cost to replace the engine. Lohmann related that Spear's response was that the engine is flex-fuel and that the cost would be prohibitive, if an engine can even be located. Alexis Pflugh moved to request a report from S & S Auto on the emergency management vehicle and its malfunction as well as approve S & S to strip the vehicle, prepare it, and take it to auction, seconded by Randy Lohmann. Motion carried.

County Clerk: County Clerk Dawn Harlow related that the workload in the Clerk's Office no longer allows for adequate time to perform the clerical services required to complete collecting accounts receivable for the Lincoln County Ambulance Service. Harlow stated that with the current work schedule of the Director and antiquated computer equipment that she believes the ambulance service is not capable of taking over the collections at this time; and that Ladonna Reinert, Lincoln County Health Department has agreed to accept the responsibility of collecting accounts receivable for the Lincoln County Ambulance Service which has also been approved by Director Derek Walter. Harlow requested that the board consider the proposal. Alexis Pflugh moved to appoint the Health Department as management over EMS accounts receivable, seconded by James Gabelmann. Motion carried. Clerk Harlow explained to the board that the Ambulance Director as employed currently is a non-exempt position pursuant to FLSA, due to the fact that he is replacing an employee on the schedule and is tasked with duties that non-exempt employees are tasked with. Harlow related that the board would need to compensate Walter for overtime already worked and related that there are two calculations that the board can choose from: consider all hours worked as part of the weekly salary and calculate the overtime at half of the hourly wage with the overtime to be calculated weekly; or pay time and a half for all hours over 40. Alexis Pflugh moved to retroactively pay Derek Walter for overtime and that the salary includes the total hours worked for the job, and to compensate Derek Walter for the half time required by Fair Labor and Standards to fulfill the overtime requirements, as the position is non-exempt under FLSA, seconded by James Gabelmann. Motion carried. James Gabelmann moved to change Derek Walter to an hourly employee at 19.71 per hour, seconded by Randy Lohmann. Motion carried.

County Clerk: Ambulance Accounts Receivable:

FLSA Overtime Calculation:

Email Approved: The board approved Commission Pflugh to email departments requesting them to email them directly from this point forward at their email address of lcommission@lincolncoks.org.

Board Declines Raise: The board stated that the commissioners would not receive the \$.25 per hour raise that was approved at the August 19, 2019 meeting.

Job Descriptions: The board reviewed job descriptions for the highway department management positions.

Meeting with Health Department: The board tentatively scheduled to provide lunch for Health Department staff on September 9 (this was moved to August 30, 2019 as all staff was available)

Adjourn: The chairman adjourned the meeting at 2:44 p.m. until 10:00 a.m. Friday, August 30, 2019 in the commission meeting room of the courthouse.