

COMMISSIONER PROCEEDINGS

August 19, 2019

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Monday, August 19, 2019. Chairman Alexis Pflugh called the meeting to order at 10:00 a.m. with Vice-Chairman Randy Lohmann and Member James Gabelmann present. County Clerk Dawn Harlow was in attendance.
- Visitors: Others present for portions of the meeting: Mona Gerstmann, Pam Morgan, Norman Mannel, Cynthia Nelson, Sharon Dohe, Ladonna Reinert, Sherie Lee, Leann Bishop, Tami Kerth, Rhonda Wright, Derek Walter and Wanda Backstrom.
- Correspondence: Correspondence: Bid from Schwab Eaton to prepare a plan to repair the slide failure along Lake Lane Ct in the Wilson Lake Estates which is exclusive of fees to Terracon, the company selected to provide geotechnical work; bills for Lincoln Park Manor; notice from the Kansas Department of Agriculture that a permit and approval for plans relating to the construction of a 4.5 ft diameter corrugated metal pipe culvert in and across East Elkhorn Creek was approved; and tax abatement 2018-24.
- Email Approved: Commissioner Pflugh asked and received approval to email the County Attorney to check on the status of surveying the roads in Wilson Lake Estates.
- Tax Abatement: Randy Lohmann moved to approve the tax abatement for Roger Nitsch in the amount of \$131.20, seconded by James Gabelmann. Motion carried. (2018-24)
- Lincoln Ave Bridge: James Gabelmann inquired about the bridge on Lincoln Ave near the park. Clerk Harlow related that although the City vacated the road, including the bridge, that previous Road Supervisors have stated that there is a State statute that prevents cities from vacating a road when the city limits lies on both sides of the road, which calls to question who does the bridge belong to.
- Minutes Approved: James Gabelmann moved to approve August 12, 2019 and August 14, 2019 minutes, seconded by Randy Lohmann. Alexis Pflugh moved to amend the minutes of the August 14, 2019 meeting, seconded by James Gabelmann. Motion carried. Original Motion for approval of minutes after correction: Motion carried.
- Emergency Management: Health Nurse/Administrator Ladonna Reinert discussed the following topics regarding the emergency management position: LEPC appointments need approved; the County will need to appoint a representative and/or a letter sent to the chair of the Regional Homeland Security Council informing them of the status of the appointment; Reinert volunteered to open emails, regular mail and answer messages left on the phone; and the Fire Chief's will be holding a quarterly meeting September 3 in Hunter and invited the commissioners to attend. Alexis Pflugh moved to approve the appointment of EMS Director Derek Walter and Undersheriff Dustin Florence to the LEPC committee, seconded by James Gabelmann. Motion carried. The board approved Pflugh to email the chairman of the Regional Homeland Security Marie Ballou, Ottawa County Emergency Manager. Commissioner Gabelmann volunteered to attend the Fire Chief's meetings on September 3. Reinert inquired why certain department heads are provided vehicles to take home.

Human Resource Officer: Commissioner Gabelmann suggested that the board consider having the Human Resource Officer act as the board's secretary.

Highway Department: Highway Department Office Manager Sherie Lee provided a sealed bid received to repair the Highway Department Shop exterior walls. Lee reported that Tim Lyne has completed his first year of service and requested the customary salary increase. Alexis Pflugh moved to approve the one year pay increase for Tim Lyne, seconded by James Gabelmann. Motion carried. (twenty-five cents per hour, effective August 26, 2019). Lee related that she has shifted blade guys around and assigned Robert Zachgo to a Sylvan blade, Gary Frederking to a Vesper blade and Emmett Howg to a Lincoln blade. Lee provided information received from Verizon regarding cost for GPS, noting that the department currently utilizes GPS Insight. Commissioner Lohmann stated that he had asked Lee and County Attorney O'Hare if she would continue working at the highway department part-time through the end of the month and that both had agreed, noting that hours worked for the Highway Department would be overtime. Randy Lohmann moved to let Liz Lee continue to work for Jennifer for the County Attorney and to also work when needed and have time at the Highway Department with the overtime pay to be billed to the Highway Department, seconded by James Gabelmann. Motion carried. (End date of August 31, 2019) Voting as follows: Lohmann – Aye; Gabelmann – Aye; Pflugh – Nay.

Executive Session: Randy Lohmann moved to recess into executive session for fifteen minutes for the purpose of discussing evaluations with the department heads pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, to reconvene in the commission meeting room with the commissioners, County Clerk (Harlow), Leann Bishop, Tami Kerth, Rhonda Wright, Ladonna Reinert, and Derek Walter, seconded by James Gabelmann. Motion carried. Time in: 11:09 a.m. Time out: 11:24 a.m. Leann Bishop departed the executive session at 11:13 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 11:24 a.m. with no action taken.

Department Heads/
Pay Increases: Commissioner Pflugh requested that the department heads come directly to them with any complaints and/or comments regarding decisions made on any subject and not go to Clerk Harlow. The board discussed what should be granted to employees for merit based raises with board members issuing their opinions regarding the subject. Randy Lohmann moved to give an across the board raise of \$.25 per hour for all employees, seconded by James Gabelmann. Randy Lohmann moved to amend the motion that states the \$.25 across the board raise is not with regard to merit, effective June 26, 2019, seconded by James Gabelmann. Motion carried. Original motion: Motion carried. Voting as follows: Lohmann – Aye; Gabelmann – Aye; Pflugh Nay.

Ambulance: Derek Walter requested approval to employ Tom Hamby as a part-time per-need EMT. Alexis Pflugh moved to approve employment of Tom Hamby, as a part-time EMT at the entry level rate of \$12.30 per hour, seconded by Randy Lohmann. Motion carried. Alexis Pflugh moved to amend the motion for the hiring of Tom Hamby to \$12.05 per hour, seconded by James Gabelmann. Motion carried. Walter provided a maintenance agreement with Zoll for the board's approval. James Gabelmann moved to approve the Zoll contract for the defibrillators, seconded by Alexis Pflugh. Motion carried.

Community Corrections: Wanda Backstrom, 12th Judicial District Community Corrections, presented the Year End Outcome report for FY19, noting that the grant requires the report to be signed by the

Commission Chairman for each of the counties served. James Gabelmann moved to review and approve the attached Year End Outcome Report as indicated by signature of the Chairman, seconded by Randy Lohmann. Motion carried.

Highway Department: The board approved the bid from Dennis Cross to repair the Highway Department shop in the amount of \$7,600. Randy Lohmann moved to enter into an agreement with Schwab Eaton on the slide failure repair on Lake Lane Ct in the Wilson Lake Estates, seconded by Alexis Pflugh. Motion carried.

Executive Session: Alexis Pflugh moved to recess into executive session for five minutes for the purpose of discussing application and interviews of the highway department pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of nonelected personnel, with the commissioners and the clerk acting HR (Harlow) to reconvene in the commission meeting room, seconded by Randy Lohmann. Motion carried. Time in: 12:16 p.m. Time out: 12:21 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 12:21 p.m. with no action taken.

Highway Department: The board discussed the vacant positions available in the Highway Department. Alexis Pflugh moved to approve advertising for the following highway department positions: Office Manager, Equipment Operator, Mechanic, Road Supervisor and Truck Driver, seconded by James Gabelmann. Motion carried. The board discussed the Emergency Management and Human Resource Officer positions.

Budget Publication Approved: The board reviewed the 2020 proposed budget. James Gabelmann moved to approve publishing the 2020 proposed budget, with a hearing on the 3rd of September, seconded by Alexis Pflugh. Motion carried.

Approval for Tasks: The board gave Commissioner Pflugh permission to edit the job descriptions for the Road Supervisor Office Manager and Human Resource Officer; contact the applicant offered the Director of Highway Department to answer his question; and contact Dennis Cross to tell him to proceed with repairs to the Highway Shop.

Agenda: Agenda Items: September 9, one hour to discuss evaluations.

Nursing Home: The board discussed the nursing home. Alexis Pflugh moved that the Board of County Commissioners instruct the County Attorney to file suit against John Grace and Grace Team to recover past rent due per the lease signed in 2017, seconded by James Gabelmann. Motion carried. The board approved allowing the Chairman to email the County Attorney regarding the action taken.

Adjourn: The chairman adjourned the meeting at 2:01 p.m. until 10:00 a.m. August 26, 2019 in the commission meeting room of the courthouse.