

COMMISSIONER PROCEEDINGS

January 21, 2020

- Call to Order: The regular meeting of the Lincoln County Board of Commissioners was held in the commission meeting room of the courthouse Tuesday, January 21, 2020. Chairman Randy Lohmann called the meeting to order at 10:00 a.m. with Vice-Chairman James Gabelmann and Member Alexis Pflugh present. County Clerk Dawn Harlow acted as recording secretary.
- Visitors: Others present for portions of the meeting: Mona Gerstman, Leann Bishop, Artis Perret, Jonathan Schale, Dena Rice, Kevin Burkey, Ladonna Reinert, Rhonda Wright, Leann Bishop, Tami Kerth, and Jennifer O’Hare.
- Correspondence: Correspondence: received a copy of the Hospital Board of Trustees signed bylaws; a letter from Rodney Broberg expressing interest continuing to serve on the Lincoln County Hospital Board of Trustees; a letter from the Hospital Board of Trustees that Bob Crangle had resigned his position; a letter from Jerold Hlad expressing interest in serving on the Hospital Board of Trustees; bills for Lincoln Park Manor; letter from Jerry Philbrick regarding evaluation; and the Hospital Board of Trustees board packet.
- Motion: Alexis Pflugh moved to advertise two vacancies on the Hospital Board, seconded by James Gabelmann. Motion carried.
- Employee Death: Commissioner Gabelmann noted the death of employee Frances Strutt and expressed condolences to his family.
- County Treasurer: County Treasurer Leann Bishop provided the following 4th quarter 2019 reports for the board to review: Treasurer’s Quarterly Idle Funds Investment Report interest earned - \$20,013.40; and the Treasurer’s Special Vehicle Fund Report with a 12-31-19 fund balance of \$22,390.54. Bishop provided an abstract of taxes collected through December 31, 2019 and three Resolutions for the board’s approval. Alexis Pflugh moved to adopt Resolution 2020-01, seconded by James Gabelmann. Motion carried. (Designating the following Lincoln County banks as depositories of all moneys of Lincoln County, Kansas for the year 2020: Bank of Tescott - Lincoln, Citizens State Bank & Trust - Lincoln, Bennington State Bank - Sylvan Grove, Farmway Credit Union – Lincoln, Wilson State Bank – Beverly, and State Municipal Investment Pool-State of Kansas depositories). Randy Lohmann moved to adopt Resolution 2020-02, seconded by Alexis Pflugh. Motion carried. (Authorizing the County Treasurer to develop and implement a cash management and investment program for the handling of moneys in the custody of Lincoln County, Kansas for the year 2020). Alexis Pflugh moved to approve the revised Resolution 2020-03, seconded by Randy Lohmann. Motion carried. (Allowing the County Treasurer to invest idle funds as seen feasible in Lincoln County banks or investments with the exception of the Wind Power Economic Benefit funds).
- Nursing Home: Lincoln Park Manor representatives Artis Perret, Jonathan Schale and Dena Rice requested approval to replace a service sink at the nursing home and related that the cost to purchase is \$1,400 noting that they can purchase through another company for half of the cost. The board approved reimbursing Lincoln Park Manor for the sink. The trio with Kevin Burkey, INA Alert, questioned actions regarding upgrading the call light system. The board had previously approved the upgrade, however asked Burkey to provide an estimate to replace the call light

system. Commissioner Pflugh related that she had contacted Kone and Thyssenkrupp to submit bids for the inspection and maintenance of the elevator. Schale reported that the windows in the 200 hall and dining room need to be replaced, kitchen door from hall 5 is no longer repairable, and the skylights are to be installed this week.

Minutes Approved: James Gabelmann moved to approve the minutes of the 13<sup>th</sup> of January, seconded by Randy Lohmann. Motion carried.

Board Appointments: Clerk Harlow presented the board appointments that will expire February 28, 2020 and the remaining board appointments that expired February 28, 2019 for various boards. Mona Gerstmann suggested that the vacant positions be listed on the county website, including a synopsis of what each board does.

Executive Session: Clerk Harlow requested an executive session. Alexis Pflugh moved to recess into executive session for ten minutes to discuss employee performance and family medical leave, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel to reconvene in the commission meeting room with the commission and Clerk Harlow, seconded by James Gabelmann. Motion carried. Time in: 11:45 a.m. Time out 11:55 a.m.

Reconvene: The chairman reconvened the meeting to regular session at 11:55 a.m. with no action taken.

Executive Session: Alexis Pflugh moved to extend the executive session for ten minutes to discuss employee performance and family medical leave, pursuant to K.S.A. 75-4319(2)(b)(1) to discuss personnel matters of non-elected personnel to reconvene in the commission meeting room with the commission and Clerk Harlow, seconded by James Gabelmann. Motion carried. Time in: 11:55 a.m. Time out: 12:05 p.m.

Reconvene: The chairman reconvened the meeting to regular session at 12:05 p.m. with no action taken. Alexis Pflugh moved to approve the following pay raises: Wallace Loy, twenty-five cents per hour for one year of employment, retroactive to May 26, 2017; Robert Zachgo twenty-five cents for one year of service retroactive to November 26, 2018; and Heather Keehner, twenty-five cents per hour for one year of employment retroactive to January 26, 2019, seconded by James Gabelmann. Motion carried.

Ambulance Billing: Commissioner Pflugh related that she had contacted Delisa's Medical Billing Service and requested that they schedule themselves on the agenda to discuss the billing concerns and compensation lost due to lack of ability to bill secondary insurance companies in a timely manner.

FMLA Start Date: Alexis Pflugh moved to approve the start date for Family Medical Leave discussed during the executive session as December 26, 2019, seconded by James Gabelmann. Motion carried. The group discussed FMLA, extended illness and thoughts on a pay scale.

Recess: The chairman recessed the meeting at 12:40 p.m. for lunch.

Reconvene: The chairman reconvened the meeting to regular session at 1:15 p.m.

Pay Scale                    The board discussed setting a pay scale for elected officials. Commissioner Gabelmann presented a revised draft copy that contains changes discussed at the January 13, 2019 meeting. The board reviewed the Lincoln County Employee Rules and Regulations. The board discussed each section of the handbook.

Member  
Departs/Arrives:           Chairman Randy Lohmann departed the meeting at 1:42 p.m. to attend the Hospital Board of Trustees meeting. Chairman Lohmann returned to the meeting at 3:00 p.m.

Hospital Board Meeting  
Update:                    Commissioner Lohmann updated the board on the Hospital Board of Trustees meeting: Interim CEO plans on eliminating some of the agency staffing in the emergency room and nursing and have already eliminated in the day shift, cut expenses and increase revenue, work on community relations, reduce lab and radiology, shift staff scheduling around to increase responsibilities, and discussed potentially adding cardiac rehab.

Insurance Program:       Clerk Harlow forwarded a request to have the board encourage each department to appoint a Wellness Ambassador. Commissioner Pflugh related that she had contacted PIC and had requested that they hold a meeting with employees to review their insurance selections. Discussion ensued on the services being received from PIC versus expectations. The board requested that Clerk Harlow contact HUB to ascertain the services that they would have provided.

Adjourn:                    The chairman adjourned the meeting at 4:22 p.m. until 10:00 a.m. Monday, January 27, 2020 in the commission meeting room of the courthouse.